YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Govt. SPMR College of Commerce
• Name of the Head of the institution	Dr. Surinder Kumar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01912580965
• Mobile no	9419119869
• Registered e-mail	principal.spmrcollege@gmail.com
• Alternate e-mail	dr_surindersharma45@yahoo.com
• Address	Govt. S.P.M.R College of Commerce
• City/Town	Canal Road, Jammu
• State/UT	Jammu And Kashmir
• Pin Code	180001
2.Institutional status	
• Affiliated /Constituent	Constituent
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**Cluster University of Jammu**
• Name of the IQAC Coordinator	**Dr. Monika Malhotra**
• Phone No.	**9419114834**
• Alternate phone No.	**9419141094**
• Mobile	**9419114834**
• IQAC e-mail address	**iqac.spmr@gmail.com**
• Alternate Email address	**monikagmalhotra@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.spmrcollege.org/ccadmin/files/1020235035240.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.spmrcollege.org/ccadmin/files/620232030368.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.44**	**2022**	**26/04/2022**	**25/04/2027**
Cycle 1	**B+**	**75.16**	**2004**	**03/05/2004**	**02/05/2009**

6.Date of Establishment of IQAC	**03/05/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	**XII**	**UGC**	**2015-2016 ,extended to 2016-17**	**5 lacs**
faculty	**project**	**DST**	**2021-2022**	**2,30,000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of	View File

IQAC		
9.No. of IQAC meetings held during the year	`14`	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	`Yes`	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	`No`	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• **The IQAC Cell of the College starts preparation and submission of AQAR of last five years and self report for Cycle-II • The IQAC Cell of the College facilitated procurement and installation of the CCTV Cameras**

• **The IQAC Cell of the College extended full support and corporation for Library Automation system. • The IQAC takes initiative to repair, renovate and face lift the existing infrastructure of the College. • The IQAC takes initiative to establish research Hub for conducting various research activities.**

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
.• AQAR Submission of the Academic Year 2016-2017, 2017-1018,2018-2019, 2019-2020,2020-2021• SR Submission • Peer Visit • Library Automation To establish Research Lab • Signing MOUS • Constitution of Clubs and societies (RD &Eco Club. • Use of ICT tools for teaching learning process and research centre	• Submitted • Submitted Successfully and college got accredited • NAAC Peer Team visited our College on 22nd and 23rd April for II Cycle of NAAC Accreditation which was due on 2009. App 10000 books got automated Separate infrastructure for research activities in the research centre • MOu was signed with ICSI in Dec 2021 • Scientific temperament among the ICT Tools are effectively used in teaching learning process.200 computers were purchased. A.Cs were installed for staff rooms to cope up humidity.
• Organization of Award function to honour faculty • To organize Alumni meet & PTM E-Governance	• The college facilitated not only faculty of our college but also the faculty at district level in collaboration with Rotary Club. • Organized Alumni meet on 6th April,2022… and PTM…..E- Submission of Annual property returns (PRS Portal https) Monthly performance of employees monitoring is done)

13.Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	20/01/2021

15.Multidisciplinary / interdisciplinary

Govt. SPMR college of Commerce is the only college in Commerce stream in Jammu province to open up multidisciplinary area . The college is open to students interested in management studies as well as students who may be interested in Computer Sciences. Courses offered by college while being purely commerce are also offering Business Administration and Computer Sciences.

16.Academic bank of credits (ABC):

Academic Bank of Credits: As per UGC guidelines the college adapted itself to the choice based credit system of evaluation (CBCS). The courses are set under the approval of Board of Studies, Cluster University of Jammu. The students are offered credits for the Core, Discipline Specific, Ability Enhancement, Skill Enhancement and Generic Elective Courses. Every student has to collect 132 credits for B.Com, 152 credits for Honors in B.Com, 96 credits in M.Com, 148 credits in BBA and 132 credits in BCA. The Board of Studies has divided equally/proportionally the credits in the Course Curriculum. The student is given a choice to accumulate the credits from any of the course offered by the college. Academic bank of credits (ABC) of all the students of Sem-I for the session 2022-23 will be created.

17.Skill development:

Skill Development: As per UGC guidelines the college aims to develop itself as a hub for

promoting Skill enchantment among the students. In this respect the college has taken initiative to introduce skill based market oriented course like Company Secretaryship and Charted Accountant. For this the college has entered into an MOU with Institute of Company Secretaries of India (ICSI) and also plans to initiate MOU with Institute of Charted Accountancy of India (ICAI). Further, the college has developed infrastructure by building a skill lab in the college premises. The plan to begin the courses was delayed by the onset of COVID-19. However, the college in keeping with its commitment and responsibility towards the students has been updating its students regularly about the skill course by holding Online lectures, sessions and workshops in collaboration with ICSI.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Appropriate Integration of Indian Knowledge system: As per UGC guidelines the college under Board of Studies, Cluster University directions introduced Modern Indian Languages in semester 1st /2nd and 3rd / 4th of the college. The student is given option to select one of the MIL (Hindi / Urdu / Punjabi / Dogri). It is mandatory for the student to select and study one of the MIL in their course. Since 2017 the college has introduced these courses encouraging students to study any one of the language. Though after COVID – 19 lockdown the course of study has gone online. Faculty has put in extra effort and by sheer hard work they were able to create E-Content in MIL subjects for the students.However, after relaxation of COVID-19 restriction in 2021, the courses were resumed

through offline mode.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
Focus on Outcome Based Education: The vision of the college is 'Enlighten, Empower, Excel' At the very outset the College foresees its students to be self-reliant techno-savvy Entrepreneurs. The mission is to instill in students a culture of sensitivity to gender issues and identities. The vision and mission of the college correlates to the idea of outcome based Education. The college is striving to prepare future self-reliant entrepreneur which is akin to the government's vision of creating Atmnirbhar Bharat. With this in thought the college has professional courses like BBA, B.Com Hons' and BCA besides including professional and skill based papers like communication English, Income-tax, Auditing, EVS, Management course etc.

20.Distance education/online education:
Online Education Though the basic fundamental structure of the college is to impart face to face education, however, the college introduced online education to its students at the onset of lockdown due to COVID-19. The faculty though not trained to take online classes, set its mission to fill the gap created among the students because of Lockdown. The faculty worked hard to create E Content in the shortest possible time. They made the material available to the students using moodle while also uploading the same on college website for easy availability to the students. The faculty has sincerely been taking online classes through various modes like Wise up, Google Meet, Zoom etc.

The College has been practicing both forms of education face to face and online since unforeseen Lockdown. The faculty has accordingly conducted online assessment both Internal as well as External Examination. They developed questions on MCQ pattern for these exams. Now our college with great pride is holding both face to face as well as online form of teaching and learning.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	05

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	2838

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	625

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	861

File Description	Documents
Data Template	View File

3.Academic

3.1	**56**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**47**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**39**
Total number of Classrooms and Seminar halls	
4.2	**177.70**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**200**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Each department works with the institutional Vision and Mission and accordingly follows the delivery mechanism to ensure effective curriculum delivery. HODof every subject is the member of the BOS of Cluster University of Jammu. They regularly participate in meetings of (BOS) for upgradation of syllabus and change in curriculum within

a time period of three years or as per the need.The Courses of Study and the Syllabi for each course of UG&PG is prescribed or revised or upgraded by BOS of the University. An order is issued by the Dean Academic Affairs for its implementationforthe academic session. The approved syllabus is uploaded on the University/College website for an easy access to teachers and learners.Time table is prepared in accordance with the syallbus to be covered at the begining of each semester.After itsapproval from the committee and the Principal is displayed at prominent places.HODs determines the workload, allocation of lectures for the current Academic session.The teaching faculty of the College regularly attends refresher courses /orientation courses and FDPs forsmooth delivery of the curriculum to the target groups.Library books are in accordance with the approved curriculum and as per the recomendation of teachers.The college also organizes different subject tours, visit to industrial area in each session as per the requirement of course curriculum. A feedback is also collected from students and faculty members regarding any modification / suggestion in the course contents of the syllabus.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	[www.spmrcollege.org/courses_offered.aspx]()

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being a constituent college the institution follows the Academic calendar of the Cluster university.The University calendar delinates teaching, Internal /External examination, semester break and vacations. Academic Calender is placed on the College Website for students and better transparency.The Academic Calendar besides giving the tentative dates for internal /external assessment also mentions the dates for co-curricular activites as well as yearly National and International events / celebrations. IQAC of the college also develops the Tentative Academic Calendar for the college activities.While developing the calendar the main focus of IQAC is to include National and International events and activities which are to be conducted every year like Teacher's Day, Plantation Drive, Voters' Day, Constitutation Day, NSS day, Army day etc. as well as dates which are marked for observing the national days.One or two activities are fixed for the different departments to organise as per their departmental need/requirment.The Principal

also conducts meetings with the HOD's and staff including non teaching staff of the college to ensure smooth implementation of the activites as scheduled in academic calander.Teachers prepare their schedule of teaching, class tests and assignments in accordance with their allotted time table keeping the academic calendar and planned co-curricular activities of the college in mind.Students are informed well before time about internal/external exam as well as programm schedule.The college has made all efforts to go by the acadermic calander planned for the year.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.spmrcollege.org/ccadmin/files/2202323032144.pdf

1.1.3 - Teachers of the Institution participate in **B. Any 3 of the above** **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

05

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Holistic development of the college students is the core focus of the curriculum.There are various programmes and activities organized by the college, which contributes to sensitizing students and making them aware of different cross-cutting issues. The institute always encourages boys and girls to participate in sports, NCC, NSS and cultural activities.The vision and mission of the college is to work

towards instilling in students a culture of sensitivity to gender issues and identities.College has organised workshop on gender sentization in-collaboration with Life Long Learning Centre, University of Jammu. Eco-Consciousness is in the vision of the college. In order to sensitize students about this,a number of courses are taught and activities organized time to time.Environmental Studies,is a mandatory course for the U.G programme.The College has an activeEco Club which conducts various environment related activities. Student volunteers organize camps in their adopted villages to spread awareness about environment. College has a Solar Panel System.Discipline committee headed by senior faculty also creates an atmosphere which takes care of human values.The college regularly organizes a number of activities comprising of Human Values such as a visit to blind school, organizing blood donation camps, participating in SwachhAbhiyanetc. In order to nurture best ethical practices among the students,the college has instilled importance for professional ethics along with academics. In commerce, professional ethics are inculcated with the subjects.College regularly organizes activitiesrelated to development of professional ethics amongst the students,

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

164

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.spmrcollege.org/ccadmin/files/42 0231200505.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://www.spmrcollege.org/ccadmin/files/420231200505.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1063

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

270

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After admission to the various streams in the college, students are being regularly reviewed for their academic and overall performance

through classroom discussions, class tests, quiz competitions, seminars etc. This mechanism is helpful inassessment of learning capabilities of the students and further catering to the needs of fast as well as slow learners. Specific teaching-learning methodologies oriented to the needs of such students are then discussed and implemented. ADVANCED LEARNERS

1. Students are identified, monitored and motivated to excel in the University exams as well asencouraged and groomed to take part in various intra andinter college competitions.
2. Teachersprovide guidance, support and mentorship to encourage studentsto aim for higher education and placements. Guest lectures are continuously organized.
3. Maximum exposure and guidanceto NCC cadets through interaction with NCC and Army officers.
4. They are encouraged to use Internet and library facilities provided by the college.

SLOW LEARNERS

1. Such learners are identified, monitored and motivated to improve their performance in the University exams.
2. Bilingual explanationsaimed atreaching out andbringing themat par with rest of the class.
3. Remedial lectures/tutorials/Revisions/Seminars/Mock tests are conductedto boost/ improvethe confidence and speaking skills andfetch maximum marks.

File Description	Documents
Paste link for additional information	https://www.spmrcollege.org/StudentUpdates.aspx
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2838	56

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Many innovative teaching learning methods are used for academic enhancement in teaching-learning process as per the suggestions and guidelines of IQAC. Efforts are made to make teaching-learning more students centric, experiential, participatory and interactive.

1. **The learning integrated technology such as laptops, interactive boards, panels and projectors are used to deliver lectures through ppts and students are encouraged to use ICT & E-resources.**
2. **Oral presentation/ group discussions/Debates/Special lectures/Seminars/Conferences etc. are organized to encourage greater participation and interactive learning among students.**
3. **Educational trips to Industrial estates, field trips etc. to view real-time manifestation of management and marketing practices.**
4. **Field trips to biodiversity parks, heritage sites, etc. are also organized to promote conservation education of flora and fauna living in ecological sustainable communities.**
5. **Project / dissertation is used by M. Com, BBA and BCA students for brainstorming real-world problems and finding solutions besides encouraging teamwork and participative learning among students.**
6. **Extensive use of Case Studies to improve the problem-solving ability of the students.**
7. **The college organizes visits to villages and slums with an objective to provide its students an exposure and gain an understanding of the geographical, socio-political and economic factors of the lives of the people living in these areas.**

File Description	Documents
Upload any additional information	[View File]
Link for additional information	https://www.spmrcollege.org/ccadmin/files/2202328050201.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institute motivate teachers to bring innovativeness and creativity in theteaching leaning process to make it more effective

and qualitative. It has been providing ICT enabled classrooms equipped with Wi-Fi facilities, LCD projectors, e-books and e-journals which helps in the e-learning process. 12 Digital classrooms and 03 digitized seminar rooms are made available. The library N-LIST facility provides accessibility to e-resources vide INFLIBNET to teachers and students. The e-content, e-books, e-pathshala, educational podcasts and videos, such as YouTube Content, etc.,besides adding quality to lecture delivery, are very useful for the students as they are handy and save the cost of buying physical books. Teachers share reading materials, short notes, e-books over different media like Google Classroom, WhatsApp, Wise App, google meet, etc. Faculty is adapting to the usage of ICT tools to provide quality education to the students. All faculty members have created WhatsApp groups of their respective classes to share and communicate information. Students share their difficulty and get solutions online. Teachers have started taking lectures online on Google Meet, Zoom, Wise App, etc. It has resulted in a successful mechanism of off-campus interaction in the unprecedented times of COVID-19.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

38

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

56

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

31

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

56

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

There is a centralized, transparent, robust and continuous internal assessment system regulated by the Examination In-charge of the college as per University Statues. In UG courses, 20% marks and in PG courses 40% in each paper are awarded through internal assessment. The college displays on notice boards and its website, the internal examination schedules well in advance.The setting of question papersand the evaluation of answer scripts is done by concerned course faculty as per the University statutes pertaining to examination. Under performing students are guided for improvement (remedial teaching) and retests are conducted for such students. In the academic year 2021-22 due toCOVID-19 pandemic, the college in accordance with UGC guidelines and Govt. SOPs conducted online tests for which both Teachers and students use Google drive and Google forms. Teachers generated links of test and shared on Google classroom, WhatsApp groups and college website.The results of e-tests are auto generated and the same are available on the Cluster University website. In view of physical and political condition of the Union Territory of J&K with disrupted and poor internet connectivity, the Examination In-charge and Internal Assessment Committee ensured that the internal examination system works best towards the interest of the students and conducted Re-tests time to time to facilitate the teaching-learning and evaluation process for all students.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://clujammu.ac.in/notificationupload/CLUSTER_UNIVERSITY_OF_JAMMU_STATUTES_23_02_2018.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has a robust mechanism to ensure that the process of continuous assessment is transparent, efficient, time bounded and in the best interest of students. The Academic Calendar and minor assessmentnotifications are displayed on notice boards andwebsite for all stakeholders. The college conducts tutorial/ home assignment/ tests/ presentations/ group discussion, etc. to assess the performance of students. Each teacher prepares 3 sets of question papers keeping in mind ethical values of the institute and academic integrity. The examination committeeitself looks after the students' grievances related to internal as well as external evaluation. The committee comprisingof the Chairman (Principal),

Examination In-charge, senior faculty members and HODs attendto and resolve grievanceswithin a fortnight. Considering the total strength of the college, the number of such grievances is very few.The students have the freedom to use the suggestion box to put in the note of query/instruction which is considered for internal examination reform. The Mentor-Mentee Scheme also helps students to pause before going to the exam committee with any grievance andhas reduced stress oranxiety of the students. After rigorous scrutiny, the final internal assessment record is sent to the university. In certain cases, if discrepancies are noticed between marks awarded to students by teachers and those entered in the mark sheets prepared by the University, the college assists the students in getting such errors rectified.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.spmrcollege.org/grievance.aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are in accordance with the Cluster University of Jammu guidelines. These are stated and displayed in college prospectus & on college websiteand communicated to teachers and students. Learning outcomes form an integral part of college vision, mission and objectives. The College offers various programmes in Commerce General and Honors, Business Management, Computer Applications and PG Commerce. The syllabus depicting the learning objectives is readily available for the students and teachers in their respective departments, college library and on the Website of Cluster University of Jammu. Program specific outcomes of all the departments are highlighted through counseling sessions before admission which provide information on career options open to students after the completion of the program. At the beginning of the session as well as at the beginning of each unit of the syllabus, the faculty articulates the learning objectives and programme specific outcomes to the students. The college prospectus also highlights the achievements of students in academic field, co-curricular activities and sports. The college deputes teachers for attending workshops, seminars, conferences and FDPs to enrich them to attain the outcomes while teaching learning in the classes.

Teachers actively participate in workshops on revision of syllabus organized by the university. Many teachers are also the members of board of studies; thus, the process of perception and outcomes takes place in exact manner and excel the quality of teaching learning.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.spmrcollege.org/courses_offered.aspx
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The vision and mission of Govt. SPMR College of Commerce upholds the idea of outcome-based education. The college strives to prepare self-reliant and techno savvy entrepreneurs. The concept of generating such candidates is in keeping with its vision of ENLIGHTEN, EMPOWER & EXCEL that measures the attainment of programme outcomes, programme specific outcomes and course outcomes. The course outcomes are measured through syllabus, setting up of question papers, continuous evaluation and the results. Each programme targets empowering human resources that are capable of understanding the concept of marketing, accountancy, auditing, income tax, management, etc. The college also offers opportunity for students to become techno savvy, for that the programme of computer sciences equips the students with the latest knowledge of computers opening the new vistas in the field of ever-expanding technology. Besides, the mission of the college is to instill among students a culture of sensitivity to gender issues and identities. For this, the students are consciously undergoing programmes of EVS, MIL and English.The PSOs is measured by taking the aggregate result of all courses in a given programme of an individual student, and then the average performance of all the students in a given programme. At the Post-Graduate level and Undergraduate levels, the attainment of POs is measured through students' progress to higher studies in any higher educational institution in India or abroad is also maintained.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.spmrcollege.org/courses_offered.aspx

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1235

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.spmrcollege.org/naac.aspx?catid=27&title=Annual%20report

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.spmrcollege.org/ccadmin/files/2202328053571.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	NA

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The collegeencourages the students not only to assimilate knowledge but to beinnovative. Programs like Manodarpan, seminars /webinars

and workshops on research methodology are organized under the aegis of IQAC to enhance research quality and professional ethics. The college promotes a thriving research environment with pre-fabricated wellequipped research lab made functionalto support research interests and innovation skills amongst the faculty and students. The research committee oversees the smooth and efficient co-ordination of research and development activities in the college for the overall growth utilizing the existing facilities. Faculty members are encouraged and informed to take up government funded research projects and to initiate the innovations in imparting knowledge. The faculty and students are encouraged to get involved in the research work by ensuring their effective participation in National & International Conferences, which provide opportunities for them to learn about latest developments in knowledge. The college has taken initiative to introduce digital interactive boards to make the education more interactive and innovative.Thecollege is striving hard to inculcate awareness and sensitivity towards eco-consciousness.For this purpose,the Eco Club, Department of Environmental science organisesvarious activities like planting of trees, medicinal plants , Cleanliness andAwareness Drives.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

18

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

16

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

SPMR college is socially responsible institution which provides an environment conducive for the holistic development of the students.

1.The college has two units of NSS with 100 volunteersin community services like Swachhtta Pakhwada, Blood Donation camps, Visits to old age homes, orphanages, blind school, Plantation Drives, Celebration of National & cultural festivals .In their adoption programme of rural area the NSS units have adopted the village 'Phallan-Mandal' where during the visits before COVID-19 the volunteers participated in various awareness activities like Health and hygiene, Save Girl Child etc.

2.The College has a well established NCC units of NavalWing with 50 Cadets (30 males and 20 females) the Infantry Wing has an enrollment of 106 male cadets. 26 cadets participated in Republic Day Parade during the last Five years, large number of students participated in different camps organised by Group Headquarters and 155 cadets qualified for C Certificates Course.

3.Red Cross unit of the college takes the initiative to raise funds and donate it for the needy.

4. Red Ribbon Club of the college organised various activities to aware the masses against this disease. During this pandemic time, the students made videos with awareness messages. T.B. Awareness Campaign and Blood Donation Campaign were conducted in which large number of students participated and donated the blood.

5. ECO Club of the college organised various activities like plantation drives, Best from Waste, E-Waste management, herbal plantation drive. These activities enhance a sense of responsibility towards environment and society among students.

File Description	Documents
Paste link for additional information	https://www.spmrcollege.org/ccadmin/files/12 202129059777.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

73

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

600

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college lays great emphasis on infrastructure and learning resources to enable the learners righteous blending of knowledge, skills, and values for serving the society.The college has a well laid out campus of 3.72 acres.It has an additional campus for BBA,

BCA, B.Com Hons and M.Com courses.The main campus of the college encompasses 3 blocks viz. Administrative/Zorawar Block, Sports/Ambedkar Block and Aurobindo Block.The college has adequate facilities for teaching-learning viz.,classrooms, laboratories, seminar halls etc and also ensures optimal utilization of physical infrastructure. All the class rooms are well-furnished and ICT enabled wherever it is necessary.Each classroom is equipped with basic facilities like green/white board, lecture stand, chairs, fan, and electricity fitting for smooth functioning of teaching.College has 4 Computer laboratories with all IT facilities,3 Seminar halls and 1 Auditorium, Skill Lab and Research Lab.The college has a rich and well-maintained library with around 44000 books and library automation is in progress.The campus has wi-fi internet facility at a speed leased connection 100 MBPS to update the teachers and students about the latest knowledge. One diesel & One petrol generator provides uninterrupted power supply.CCTV cameras & projectors are also being used effectively in the campus.The college has constantly been evolving and upgrading its infrastructure.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.spmrcollege.org/naac.aspx?catid=30&title=infrastructure%204.1.1

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college attempts to create infrastructure that facilitates students' growth in terms of physical fitness, extra-curricular activities and mental well-being.The college optimally utilizes the available space for sports activities.Further, being shortage in space for outdoor activities the college has collaborated with GGM Science College, HAKKU Federation,Goenka Cricket Academy etc.The Cultural Committee of the college engages and nurtures students in debate, dance, music, theatre and art.The college has good infrastructure facilities for weight lifting, indoor games like Table Tennis, Chess and Carom.The college has a splendid playground/multipurpose external lawn with the dimensions of 86 mts x 43 mts for outdoor games comprising Volleyball court, Kabbadi court and Kho-Kho court. Students participated in Inter-College Tournaments/Competitions and won gold, silver and bronze medals. To encourage self-expression among students, the college has an auditorium with an approximate seating capacity of 150 people and

open stage. The college is in the process of establishment of a yoga centre. The NSS/NCC units organises programmes such as awareness programmes in camps, blood donation, activities in old age homes,visit to blind school, conducting public awareness programmes, plantation drive etc. NCC cadets and NSS students also participate actively in national festivals like Gandhi Jayanti, Independence Day, Republic Day etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.spmrcollege.org/naac.aspx?catid=31&title=sports-4.1.2

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.spmrcollege.org/naac.aspx?catid=33&title=smart%20class%20room%20main%20campus%204.1.3
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

177.70

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The automation of library has started in September 2021 using e-Granthalaya (eG 4.0) library management software. e-Granthalaya is developed by National Informatics Centre, Ministry of Electronics and Information Technology, GoI for automation and networking of government and semi-government libraries. The college is using e-Granthalaya version 4.0 which a cloud ready application that provides a web-based solution in enterprise mode with a centralized database for cluster libraries. Around 10,000 Library books has been automatd so far and automated circulation of books is done by eG 4.0software. The college provides a separate internet facility to the library with 100 mbps. The library has subscribed e-books and e-journals through N-List (National Library and Information Services Infrastructure of Scholarly Content) project of INFLIBNET. The college faculty and students have been provided with username and password to access the e-books and e-journals on database of N-List project. The college has also registered its faculty and students to NDLI portal.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.spmrcollege.org/ccadmin/files/12 202130023781.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

8

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has four Computer Laboratories, 2 in BCA, 1 in BBA and 1 in M.Com with 100, 20 and 15 computers respectively which mainly cater to the academic needs of the students. The configuration of computers in BBA and M.Com lab is intel core i3, 4 GB RAM and 1 TB hard disk; in BCA Lab the configuration of 60 computers is intel

core i3, 4 GB RAM and 1 TB hard disk and rest 40 systems have a configuration of intel core i5, 8 GB RAM and 1 TB hard disk.

Computer systems are upgraded annually and necessary softwareare regularly installed. They are equipped with servers, printers, LCD Projectors and scanners of latest confirguration.Internet facility is available for all the systems in the lab; service provider is BSNL with 100 Mbps bandwidth which provides seamless internet facility.

Thick Ethernet CAT – 6 is used as the physical medium of transfer of data at the rate 100 Mbps and physical implementation of the LAN has been structured through star topology which is supported by Switches.

There is a central computing facility with 75 computers connected with LAN and broad band internet facilities. This is open throughout the working hours, staff and students can avail the facility and Wi-Fi network connectivity is available.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.3.2 - Number of Computers

200

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10.45

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The College has four Computer Laboratories. The equipments in Computer Laboratories are maintained by BCA technical staff. These Coordinators work under the guidance and supervision of the Head of the Department of Computer sciences.
- The college has a wellstacked library supervised by the librarian with the help of a junior librarian, library bearer, 3 daily wagers and 1 sweeper. The library committee meets on regular basis to ensure the proper utilisation of physical and academic resources.The class IV staff appointed in the Library looks after the sweeping, moping and other work related with cleanliness.
- The College has separate play grounds for the sports of Kabaddi, Kho-Kho and Volleyball. These grounds are maintained by the Physical Director.The College has well equipped facilities for indoor games like chess, carom, table tennis etc. The equipment required for these sports are maintained by

way of inviting the technicians on call basis.The Sports Committee always tries to enhance the utilization of Sports resources, gymnasium facility and other sports related facilities.

- The College has approximately 200 computers installed in computer laboratory, library, College office, browsing center, IQAC Room, browsing area, the Chamber of Principal, Head of the departments etc. These machines are maintained by the BCA Lab assistants. All these machines are optimally utilized for academic, administrative and examination related work.
- The execution of work with regard to maintenance of the classrooms is carried out by the Government Public works Department. Regular cleanliness of classrooms is done by class IV staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.spmrcollege.org/ccadmin/files/12 20212201693.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

315

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution /

non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.spmrcollege.org/ccadmin/files/32 02328042845.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

442

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

442

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

46

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

33

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Council of Govt. SPMR College of Commerce is elected annually, but in the year 2021-22 due to the introducion of NEP 2020 in the college, the academic session was shortened and therefore student council was not constituted.However the establishment of student council plays an integral and important role in the student community. It provides a representative structure through which students can debate issues of concern and undertake initiatives of benefit to the college and their community.Therefore to overcome this shortfall Mentees were appointed. These Representatives/Mentee were nominated from each class. The mentees/class representatives work with the Principal, faculty conveners, and students for organizing events and also building a bridge between the faculty members, administrative staff, and students.These mentees encourage the students to participate in activities beyond their academic curricula so that they become confident and well balanced individuals.Not only this but college also promotes variousclubs like Psychology -Placement Cell, Eco Club, Red Ribbon Club, Tourism Club and Youth Clubwhich cater to a range of interests encouraging the students to hone their unique talents and managerial skills.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/102106/5.3.2_1640776379_2273.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

123

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has an Alumni Association which regularly interacts with the students and staff. The Alumni consists of emiment personalities from the society who regularly assist in overall development of the college. Interactions are conducted wherein Alumni belonging to different fields like KAS, Company Secretary, NGO, Entrepreneurs etc interact with students especially of semester 3rd and 5th. They share their experiences of their jobs, which in turn is a big source of inspiration and guidance to the students. All these interactions are a big hit with the students. Two Kashmir Administrative Service officers Mr. Abhimanyu Singh and Mr. Vishal Sadhotra, Mr. Anuj Vaid Company Secretary, Mr. Swayam Dugal, Entrepreneur and Mr. Rahil founder Helping Hand Comrade NGO from our Alumni interacted online

with the students regarding the scope of their courses in finding their own career path. They motivated and inspired our students to excel in the competitive exams and work hard towards the achievement of their goals. The students participated actively and put forth their queries to the members of the alumni which were addressed by the Alumni. The students were inquisitive to know more about the path to pursue and crack the KAS/IAS examination.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/102106/5.4.1_1641123153_2273.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Principal in consultation with IQAC make the decision of the college,supported by the college committees constituted at the beginning of the academic session every year and strategic plans are devised and executed through the IQAC. Vision: 'Enlighten, Empower, Excel' Promoting Entrepreneurship, self-reliance, eco-consciousness and developing tech-savvy human resources.' Vision statement contains the specific characteristics or features that help to take forward the institute in its future state.The vision statement reflecting the goals, motivates and inspires all stakeholders to achieve the desired results. For fulfillment of the college mission, the collegemaintains an open and interactive environment. All stakeholders are encouraged to participate and voice their perspectives for effective decision making.Principal of the college interacts with staff and studentsboth at formal and informal levels. For fulfillment of the college mission,all stakeholders are encouraged to participate and voice their perspectives for effective

decision making and planning.The administration of the college is completely decentralized by constituting committees for the supervision and monitoring of all activities of the college. The students are provided sufficient opportunities to groom themselves and better their skills of leadership.Students have free access to the Principal and other staff members to voice their concerns, grievances etc.,

File Description	Documents
Paste link for additional information	https://www.spmrcollege.org/ccadmin/files/2202327021232.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College administration encourages the culture of participative management involving all staff members & students in the overall functioning of the college. Principal is the administrative head of the college and all powers of college administration and drawing and disbursing powers as per J&K Govt. Financial Code and Civil Service Rules are vested with him, but the overall functioning of the college has been decentralized.Committees are headed by senior teachers with four to five or more members in each committee. More than 20 such committees are constituted for every academic year to look after the affairs.These committees meet frequently to discuss the issues and the decisions taken are implemented. Each programme/stream is considered as a separate entity for academic and administrative matters and the senior most teacher of the programme is designated as head of the department. Moreover, the students of the institution are also made part of the decentralization. Student elections are conducted every year through a secret ballot to make them participative and responsible. After the elections, student representatives are made part and parcel of various decisions taken in the college for the betterment of students in particular and the institution in general.

File Description	Documents
Paste link for additional information	https://www.spmrcollege.org/ccadmin/files/320232022525.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Government SPMR College of Commerce, Jammu was established in 1955 by the then Sadar-e-Riyasat, Dr. Karan Singh and is the only premier institution of the J&K UTto run Commerce education. The College is presently offeringcourses like, B.B.A, B.C.A, B.Com (General), B.Com (Hons) and M.Com (General) and is catering the need of about 3200 students annually. It is effectively deployed to focus on bringing quality improvements in the areas of: 1. Curricular Planning and Implementation 2. Teaching-Learning Processes 3. Research and Extension Activities 4. Academic infrastructural facilities 5. Student Support Activities and Student Progression 6. Internal Quality Assurance System 7. Governance, Leadership and Management The College IQAC committee in consultation with Principal formulates academic plan in the beginning of academic session and chalk out the strategy for its implementation through various committees. During the last one year,following steps have been taken by the college administration:

1. Additional books for College Library have been purchased as per the latest syllabus.
2. The automation of Library has been completed.
3. The construction of Skill and Research labshas been completed and computers have been installed with internet facility.
4. High speed fiber network has been installed.
5. Digital boards and interactive panels have been made operational.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]
Paste link for additional information	assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdiI6IkRuUjFZS3RuWEpRSFJ3b2U3SHBneUE9PSIsInZhbHVlIjoieXdBBTDYzb0N4RG9tSkdha3llK01XU0h6akg4T0dxdjBpS3YzMUEwbng0OXlzMW5haERPczZPWTl2YVlaZFlBZyIsIm1hYyI6IjBiMDBmMWU0YjdjMzI3MDA5M2FmZDZjN2Q2YTI3OTdhMjhiMzZhZjJmN2M0MzA5NDExZDM4NDYyZjdlMGI0YTkiLCJ0YWciOiIifQ==
Upload any additional information	[View File]

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Govt. SPMR College of Commerce is a Government Degree College of J&K UTand is a constituent College of Cluster University of Jammu. All matters of appointments, finance and administration are governed by J&K Government Civil Services Rules and academics, examinations, admission, curriculum etc., is governed by the statues and ordinances of the affiliating university.The College functions under the administrative control of Higher Education Department of the UT.The Principal of the institution is administrative head of the college for both administrative and academic matters and is vested with drawing and disbursing (DDO) powers. At college level committees are constituted for various activities regarding development, administration, academics etc.Plans having large financial implications are submitted to higher education department for approval and funding. The duly constituted committees are assisted by supporting staff. Some of the committees constituted to manage the college affairs are: 1. Development Committee 2. Admission /Time Table Committee 3. Purchase committee 4. IQAC/NAAC/UGC Committee 5. Career Counseling Cell 6. Discipline Committee 7. Sports Committee 8. Library Committee 9. Hospitality and protocol committee 10. Tour/ Picnic committee 11. Scholarship committee 12. Canteen committee 13. Examination/Internal Assessment committee 14. Sexual Harassment/Gender Grievances cell /Anti ragging Committee.

File Description	Documents
Paste link for additional information	https://www.spmrcollege.org/ccadmin/files/520234051565.pdf
Link to Organogram of the institution webpage	http://www.jkhighereducation.nic.in/deptstructure.html
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

All rules applicable to government employees of Jammu & Kashmir UT are applicable for college Casual leave:The staff can avail the 15 casual leavesduring one calendar yearand 10 days special casual leave for attending seminars/etc. Earned leave:Non-vocational staff gets the earned leave benefit of 30 days for each year. Maternity/paternity:6 months maternity for maximum of two children for females and 15 days paternity leave for males Pension Gratuity: The employees after retirement get regular pension, gratuity a lump sum amount and commuted pension.the employees appointed after 31.12.2009 are covered under New Pension Scheme.Family pension to the spouse in case of death of pensioner and incase death of both family pension is granted to minor or handicap children. J&K Government Employees Group Mediclaim Insurance Scheme: J&K Government Group Personal Accidental Insurance Policy: Medical

reimbursement: Medical re-imbursement for major ailments is granted under JK Govt. Medical Attendance Rules Govt. service to next of kin in case of death during service (SRO 43). Two years child care leave facility for all female employees for 2 children below the age of 18 years is available. Teaching staff is paid salary as per UGC 7th Pay Commission. Non-teaching employees get salary as per 7th pay commission of J&K Govt.

File Description	Documents
Paste link for additional information	https://www.spmrcollege.org/ccadmin/files/520234051565.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Each faculty member has the opportunity to self-appraise his/her efforts towards teaching learning and evaluation related activities, co-curricular, extension, professional development related activities, research and academic contribution. All the teachers at the end of session have to fill a comprehensive Annual Performance Report (APR) in prescribed format. The APRs contain the profiles of

the workers and the self appraisal indicators on various aspects of service. They have to maintain the record of teaching, examination, committee work, research etc. for API (Academic Performance Indicators) scores. As per the SRO124 of the J&K Govt., teachers are required to score minimum API for placement into the next higher scale. All the claims made by the teachers are verified by the college IQAC, which maintains record of all activities and events of the college. Director reviews the APRs and are finally accepted by the Commissioner Secretary of the J&K Higher Education Department.API score is must for placement into next scale. Moreover, the General Administration Department of Govt. of Jammu and Kashmir, U.T. has introduced Smart Performance Appraisal Report Recording Online Window (SPARROW) for online submission of APRs by all college teachers, which is a major administrative reform. Non teaching employees are required to submit their Annual Performance Reports (APRs) every year. However, the parameters of the performance and appraisal are different from that of the teaching staff. In their case APRs are initiated by principal and accepted by the Director College.

File Description	Documents
Paste link for additional information	https://rgp.jk.gov.in/pdf/GAZETTE%202014/2014/Gazette%20No.%2011%20dated%2012th%20June%202014.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has to follow the prescribed financial code of the J&K Govt. for all financial transactions. Financial Audit is an annual activity. There are different kinds of financial audits conducted in the college. One by the Audit and Inspections Department of the J& K Govt. and another by the Accountant General (AG). These agencies audit the complete record of the financial transactions and identify any deviation that may have been committed in any financial transactions and other administrative matters of the college. All paras /half margins are defended and explained to the auditors and incase they are not satisfied audit report is sent to the administrative department for action under rules. Reconciliation of income and expenditure is done with AGs every quarter of the

financial year. The funds received from UGC and other agencies of GOI are audited by chartered accountant and reports are submitted to the funding agency for settlement of accounts from time to time.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/102106/6.4.1_1640588743_2273.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Govt. SPMR College of Commerce, Jammu is a government institution and it is the Government of J&K which provides funds for the academic and infrastructural development and other recurring expenses such as salary etc. The college has increased the number of self-financing seats in BBA & BCA programmes during the academic session 2022-23. The functioning of college fully depends upon the funds provided by the J&K Govt. Mobilization of financial resources is done to a great extent through fee paid by the students as prescribed by JK Govt. Fee collected under various heads. The college receives share of the admission fee collected from students by the university and is deposited in local fund of the college. A part of the fee is remitted to higher education department which maintains a Pool Fund of remitted fee by the colleges, out of which funds are allocated to the colleges for infrastructure development.

The allocation and mobilization of financial and other resources is monitored by these committees under the guidance and supervision of the principal. The capital expenditure is utilized properly for overall development of the institution as per the priority worked out by the concerned . All codal formalities and rules are followed properly and the accounts are audited by AG. The Section Officer and Accountant of the college have the responsibility of maintaining account of income and expenditure.

File Description	Documents
Paste link for additional information	https://clujammu.ac.in/handbook_2021_2022.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The internal quality assurance cell of the college has been setup in 2004 to formulate the action plan for NAAC accreditation of the college. The committee has had many meetings to strategize and plan for NAAC accreditation of the college. An action plan has been chalked out wherein each member has been assigned task specified to NAAC accreditation and quality enhancement in overall teaching, learning and infrastructure facilities. IQAC also exhorts the teaching faculty to mobilize the resources from different funding agencies for research activities for their personal and professional development. To ensure quality in teaching learning and extra/co-curricular activities feedback for the assessment of faculty is taken from the students. The feedback is analyzed confidentially and teachers are advised for improvement accordingly.IQAC plans a development programme for support staff by organizing computer training for non teaching staff. IQAC verifies annual Self Appraisal Report of faculty members and API score before the same sent to Higher Educationa Department for next placement which ensures professional development IQAC also encourage the faculty to go for refresher courses and orientation courses. IQAC also performs its own SWOC analysis from time to time in order to introspect and enhancing the quality initiatives. IQAC has been exhorting upon the teaching faculty members to regularly attend the BOS meeting of the University and forcefully express your and view point and feedback about the course content from the perspective of students and applicability.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/102106/6.5.1_1641126183_2273.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC is mainly concerned with the task of adopting best practicesby monitoring the teaching learning process regularly through review meetings with all Heads of the departments. These meetings facilitate to analyze the learning process, and sensitize the faculty and staff about the purpose and functioning of IQAC. Faculty is constantly impressed to make use of ICT facilities for teaching and learning process. ICT Equipments have been installed in the class rooms and the laboratories. All the teaching staff are encouraged to use projectors for lectures, making PPT lessons, video lectures, which make the students understand the subject effectively. You tube lecture are arranged for facility of students on topics pertaining to their syllabi. Periodical review of teaching methods and the course content completed by the teachers is done by IQAC. Feedback mechanism has been introduced to analyze the shortcomings and find out the gaps and plan interventions. Student learning process is reviewed through class tests, assignments, class seminars, projects and internal assessment tests. Class tests are analyzed and below average students are given additional chance to improve their performance by discussing their deficiencies and shortcomings with them. University result analysis is made for each semester at the department level and college level. This helps in identifying the slow and fast learners. Fast learners are motivated to perform still better. Remedial measures are taken for slow learners.

File Description	Documents
Paste link for additional information	https://www.spmrcollege.org/ccadmin/files/1120212022338.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.spmrcollege.org/ccadmin/files/12 202129038711.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is committed towards the promotion and practice of the ideals of social and natural justice, human dignity and rights of all human beings. Hence, it realizes the significance and the need for having Gender Equity. Further, College being a co-educational institution, our vision rests on creating a safe space for our students and providing a Gender Sensitive and Empowering Education. Keeping in view security of the women, the College has taken a number of steps like Installation of CCTV Cameras in the whole campus, constitution of Committees like Internal Committee Against Sexual Harrassment (ICASH), Anti Ragging, Discipline, Grievance and Student Welfare.

For the promotion of gender equity the college gives opportunity to girls students to join NCC Naval wing. The collegehas received only a couple of complaints related to Sexual Harrassment which were resolved in the better interest of the students thereby increasing the number of girls students in the college. Moreover, the college

also ensures equal opportunities, to both male and female students, in academics, sports and other co curricular activities.

File Description	Documents
Annual gender sensitization action plan	https://www.spmrcollege.org/ccadmin/files/2202320041918.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.spmrcollege.org/ccadmin/files/520233054792.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

a) Solid waste management

The college has taken many initiatives towards waste management. Adequate number of trash cans and dust bins are placed all over college. The institute promotes minimal plastic usage. For instance, rally on "Say No to Plastic Use" on 7/10/2021 was organised."Say No to Plastic" sign boards also have been displayed at prominent places of campus. Further, workshop on solid waste management was organised on 19/03/2022 to encourage students to make things from discarded materials.

E-waste is collected and stored separately for disposal. Moreover, webinar on E-waste was organised on 12/02/2022. To sustain eco-friendly and green enabled campus, NSS programs like Swachh Bharat,

Clean & Green activities in campus are conducted. On 2nd of December, 2021 Eco Club organized cleanliness drive in the college campus to celebrate National Pollution Control Day.

b) E-waste management

Electronic machines and goods are put to optimum use. The institute takes efforts to minimize e-waste by repairing computer peripheral and electronic components.

c) Efforts for carbon neutrality

Several years old trees like Arjun trees, Banyan, Peepal, aeglemarmelos trees etc. are present in the college which plays a major role in neutralizing carbon. Other trees Neem and Satpatra trees are planted in the campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**

3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great enthusiasm the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Sarvepalli Radhakrishnan, Sardar Vallabhbhai Patel are celebrated. The college also encourages students to participate in different inter-departmental programmes within the college, inter-collegiate events organized by other colleges and universities to make them sensitize towards cultural, regional, linguistic, communal and socio economic diversities.

Activity

Duration (from------to-------)

Number of participants

Communal Harmony Week

19 to 25/11/2021

20

Independence Day

12-19/08/2021

50

Gandhi Jayanti Celebration

2/10/2021

45

National Constitutional Day

20/11/2021

40

National Girl Child Day

24/01/2022

10

Republic Day

26/01/2022

30

International Women Day

08/03/2022

60

National Voters Day

25/01/2022

50

7 days winter camp

23 February to 3 March 2022

25

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution organises activities that strengthen our constitutional values and deepen our allegiance and responsibility towards our nation. The National Service Scheme (NSS) and National Cadet Corps (NCC) are two integral bodies that commit to programmes and activities to inculcate constitutional obligations and patriotism among students and staff.

Programmes instilling citizens' responsibilities

The college fosters community responsibility by organising blood donation camps.

To promote a sustainable environment, Swachh Bharat campaigns and Tree Plantation drives are organised. Awareness Campaign on Save Tawi was organised to create awareness among the students about the importance of pollution control and educate the stakeholders on how to prevent pollution.

To make the society free from drug and preserve the talent, one day workshop on "Drug Abuse and Preventive Measures".

The college enshrines the sovereign and democratic values of our nation by commemorating the Independence Day and the Republic Day annually.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.spmrcollege.org/ccadmin/files/2202320046782.pdf
Any other relevant information	https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdiI6Ik1Sbzg3YzhPMXpzdWpxRGFzT0JYMkE9PSIsInZhbHVlIjoicHFnZUVGR295ejU4bW4yei9jd214bjRIV041Qkc2dzVNVEVFaTBEaklMOXhmUlhxZnJpLzJQL1k0TnJmUUUxseCIsIm1hYyI6IjI1NjhhNDU3MTFmNTM3ZDFkNDUzNWFiNWM2NjhmMzY1ZTBmM2M1NDY1ZDc2YWVlMjZhMDk0NGQ4NGI2OGRmYmUiLCJ0YWciOiIifQ==

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates national and international commemorative days to inculcate constitutional responsibilities, to instill patriotic spirit and to foster unity among fellow citizens.

International Women's Day is celebrated on 8th March.

Teachers Day is celebrated on 5th September. On this occasion, a cultural programme and Poster making activities are organized.

International Yoga Day is celebrated every year on 21st June to mark the practice of self discipline and tradition of well-being continuing for thousands of years in India.

Important environment-related days are commemorated at College to heighten awareness about the importance of safe environment and conservation of natural resources. World Environment Day celebrated on 05/06/2022 and 14 students participated in the event. On the 22nd of March 2022 marathon was organised to spread awareness on the occasion "World Water Day".

Gandhi Jayanti was celebrated 2/10/2021. National Voters Day was celebrated on 25/01/2022 in which 50 students participated.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice 1: Providing Financial Assistance to Needy Students

To help financially weaker students, the college arranges financial help on its own.

For Academic Session 2020-21 and 2021-22, the College took an initiative to provide the Financial assistance to 05 and 10 students respectively whose family have no source of income/BPL category through Indian Red Cross Society.

Practice 2: ECO Club

Objective:

To instill environmental consciousness among students

To carry out solid waste management in the campus

To create awareness regarding prevalent environmental issues

To develop green campus

The Context: We are facing many environmental problems such as pollution, global warming, etc at cost of environment. So it is very important that students become environment conscious so that they can lead an eco-friendly life.

The Practice: Eco club carries out plantation drive on a regular basis to create a green campus.

Evidence of Success:

The college campus is lush green with many ornamental, medicinal and other plants. Students participate in all the environmental activities with enthusiasm. The students use the appropriate dustbins for dispose of any wastes.

Problems Encountered and Resources Required:

Shortage of space in the campus for more tree plantation is the major problem encountered by the club.

File Description	Documents
Best practices in the Institutional website	https://www.spmrcollege.org/ccadmin/files/220232004624.pdf
Any other relevant information	https://www.spmrcollege.org/ccadmin/files/520233043978.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is the only co-educational institution in the field Commerce in the entire Jammu division of UT of Jammu and Kashmir. The college has opened the doors for Commerce education offering B.Com (General), B.Com (Honors) and M.Com courses for female

students which have led to a greater egalitarian representation of Gender in the student community over the years. The college also offers UG (BBA & BCA) programmes.

The college has significantly contributed in empowering students, of these areas (irrespective of their gender) by providing higher education. This initiative has played a significant role in creating a feeling of equality among the students. Further, the college has constituted various committees which ensure that the institution atmosphere is free from any form of sexual discrimination. Programmes on Women Empowerment, Gender Sensitization, Beti Bachao Beti Padhao and so on are organized by these committee to create awareness towards gender equality.

Further, for improved and refined learning of the students various co-curricular activities like debates, poster-making competition, seminar/webinar, etc are conducted in college wherein efforts are made to ensure that both male and female students participate. The vast collection of books in the library provides a treasure of knowledge.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Each department works with the institutional Vision and Mission and accordingly follows the delivery mechanism to ensure effective curriculum delivery. HODof every subject is the member of the BOS of Cluster University of Jammu. They regularly participate in meetings of (BOS) for upgradation of syllabus and change in curriculum within a time period of three years or as per the need.The Courses of Study and the Syllabi for each course of UG&PG is prescribed or revised or upgraded by BOS of the University. An order is issued by the Dean Academic Affairs for its implementationforthe academic session. The approved syllabus is uploaded on the University/College website for an easy access to teachers and learners.Time table is prepared in accordance with the syallbus to be covered at the begining of each semester.After itsapproval from the committee and the Principal is displayed at prominent places.HODs determines the workload, allocation of lectures for the current Academic session.The teaching faculty of the College regularly attends refresher courses /orientation courses and FDPs forsmooth delivery of the curriculum to the target groups.Library books are in accordance with the approved curriculum and as per the recomendation of teachers.The college also organizes different subject tours, visit to industrial area in each session as per the requirement of course curriculum. A feedback is also collected from students and faculty members regarding any modification / suggestion in the course contents of the syllabus.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	www.spmrcollege.org/courses_offered.aspx

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being a constituent college the institution follows the Academic calendar of the Cluster university.The University calendar

delinates teaching, Internal /External examination, semester break and vacations. Academic Calender is placed on the College Website for students and better transparency.The Academic Calendar besides giving the tentative dates for internal /external assessment also mentions the dates for co-curricular activites as well as yearly National and International events / celebrations. IQAC of the college also develops the Tentative Academic Calendar for the college activities.While developing the calendar the main focus of IQAC is to include National and International events and activities which are to be conducted every year like Teacher's Day, Plantation Drive, Voters' Day, Constitutation Day, NSS day, Army day etc. as well as dates which are marked for observing the national days.One or two activities are fixed for the different departments to organise as per their departmental need/requirment.The Principal also conducts meetings with the HOD's and staff including non teaching staff of the college to ensure smooth implementation of the activites as scheduled in academic calander.Teachers prepare their schedule of teaching, class tests and assignments in accordance with their allotted time table keeping the academic calendar and planned co-curricular activities of the college in mind.Students are informed well before time about internal/external exam as well as programm schedule.The college has made all efforts to go by the acadermic calander planned for the year.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.spmrcollege.org/ccadmin/files/2202323032144.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

05

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Holistic development of the college students is the core focus of the curriculum.There are various programmes and activities organized by the college, which contributes to sensitizing students and making them aware of different cross-cutting issues. The institute always encourages boys and girls to participate in sports, NCC, NSS and cultural activities.The vision and mission of the college is to work towards instilling in students a culture of sensitivity to gender issues and identities.College has organised workshop on gender sentization in-collaboration with Life Long Learning Centre, University of Jammu. Eco-Consciousness is in the vision of the college. In order to sensitize students about this,a number of courses are taught and activities organized time to time.Environmental Studies,is a mandatory course for the U.G programme.The College has an activeEco Club which conducts various environment related activities. Student volunteers organize camps in their adopted villages to spread awareness about environment. College has a Solar Panel System.Discipline committee headed by senior faculty also creates an atmosphere which takes care of human values.The college regularly organizes a number of activities comprising of Human Values such as a visit to blind school, organizing blood donation camps, participating in SwachhAbhiyanetc. In order to nurture best ethical practices among the students,the college has instilled importance for professional ethics along with academics. In commerce, professional ethics are inculcated with the subjects.College regularly organizes activitiesrelated to development of professional ethics amongst the students,

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

164

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	B. Any 3 of the above

from the following stakeholders Students Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	https://www.spmrcollege.org/ccadmin/files/420231200505.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.spmrcollege.org/ccadmin/files/420231200505.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1063

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

270

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After admission to the various streams in the college, students are being regularly reviewed for their academic and overall performance through classroom discussions, class tests, quiz competitions, seminars etc. This mechanism is helpful inassessment of learning capabilities of the students and further catering to the needs of fast as well as slow learners. Specific teaching-learning methodologies oriented to the needs of such students are then discussed and implemented. ADVANCED LEARNERS

1. Students are identified, monitored and motivated to excel in the University exams as well asencouraged and groomed to take part in various intra andinter college competitions.
2. Teachersprovide guidance, support and mentorship to encourage studentsto aim for higher education and placements. Guest lectures are continuously organized.
3. Maximum exposure and guidanceto NCC cadets through interaction with NCC and Army officers.
4. They are encouraged to use Internet and library facilities provided by the college.

SLOW LEARNERS

1. Such learners are identified, monitored and motivated to improve their performance in the University exams.
2. Bilingual explanationsaimed atreaching out andbringing themat par with rest of the class.
3. Remedial lectures/tutorials/Revisions/Seminars/Mock tests are conductedto boost/ improvethe confidence and speaking skills andfetch maximum marks.

File Description	Documents
Paste link for additional information	https://www.spmrcollege.org/StudentUpdates.aspx
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2838	56

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Many innovative teaching learning methods are used for academic enhancement in teaching-learning process as per the suggestions and guidelines of IQAC. Efforts are made to make teaching-learning more students centric, experiential, participatory and interactive.

1. The learning integrated technology such as laptops, interactive boards, panels and projectors are used to deliver lectures through ppts and students are encouraged to use ICT & E-resources.
2. Oral presentation/ group discussions/Debates/Special lectures/Seminars/Conferences etc. are organized to encourage greater participation and interactive learning among students.
3. Educational trips to Industrial estates, field trips etc. to view real-time manifestation of management and marketing practices.
4. Field trips to biodiversity parks, heritage sites, etc. are also organized to promote conservation education of flora and fauna living in ecological sustainable communities.
5. Project / dissertation is used by M. Com, BBA and BCA students for brainstorming real-world problems and finding solutions besides encouraging teamwork and participative learning among students.

6. Extensive use of Case Studies to improve the problem-solving ability of the students.
7. The college organizes visits to villages and slums with an objective to provide its students an exposure and gain an understanding of the geographical, socio-political and economic factors of the lives of the people living in these areas.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.spmrcollege.org/ccadmin/files/2202328050201.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institute motivate teachers to bring innovativeness and creativity in theteaching leaning process to make it more effective and qualitative. It has been providing ICT enabled classrooms equipped with Wi-Fi facilities, LCD projectors, e-books and e-journals which helps in the e-learning process. 12 Digital classrooms and 03 digitized seminar rooms are made available. The library N-LIST facility provides accessibility to e-resources vide INFLIBNET to teachers and students. The e-content, e-books, e-pathshala, educational podcasts and videos, such as YouTube Content, etc.,besides adding quality to lecture delivery, are very useful for the students as they are handy and save the cost of buying physical books. Teachers share reading materials, short notes, e-books over different media like Google Classroom, WhatsApp, Wise App, google meet, etc. Faculty is adapting to the usage of ICT tools to provide quality education to the students. All faculty members have created WhatsApp groups of their respective classes to share and communicate information. Students share their difficulty and get solutions online. Teachers have started taking lectures online on Google Meet, Zoom, Wise App, etc. It has resulted in a successful mechanism of off-campus interaction in the unprecedented times of COVID-19.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

38

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

56

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

31

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

56

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

There is a centralized, transparent, robust and continuous internal assessment system regulated by the Examination In-charge of the college as per University Statues. In UG courses, 20% marks and in PG courses 40% in each paper are awarded through internal assessment. The college displays on notice boards and its website, the internal examination schedules well in advance.The setting of question papersand the evaluation of answer scripts is done by concerned course faculty as per the University statutes pertaining to examination. Under performing students are guided for improvement (remedial teaching) and retests are conducted for such students. In the academic year 2021-22 due toCOVID-19 pandemic, the college in accordance with UGC guidelines and Govt. SOPs conducted online tests for which both Teachers and students use Google drive and Google forms. Teachers generated links of test and shared on Google classroom, WhatsApp groups and college website.The results of e-tests are auto generated and the same are available on the Cluster

University website. In view of physical and political condition of the Union Territory of J&K with disrupted and poor internet connectivity, the Examination In-charge and Internal Assessment Committee ensured that the internal examination system works best towards the interest of the students and conducted Re-tests time to time to facilitate the teaching-learning and evaluation process for all students.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://clujammu.ac.in/notificationupload/CLUSTER_UNIVERSITY_OF_JAMMU_STATUTES_23_02_2018.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has a robust mechanism to ensure that the process of continuous assessment is transparent, efficient, time bounded and in the best interest of students. The Academic Calendar and minor assessmentnotifications are displayed on notice boards andwebsite for all stakeholders. The college conducts tutorial/ home assignment/ tests/ presentations/ group discussion, etc. to assess the performance of students. Each teacher prepares 3 sets of question papers keeping in mind ethical values of the institute and academic integrity. The examination committeeitself looks after the students' grievances related to internal as well as external evaluation. The committee comprisingof the Chairman (Principal), Examination In-charge, senior faculty members and HODs attendto and resolve grievanceswithin a fortnight. Considering the total strength of the college, the number of such grievances is very few.The students have the freedom to use the suggestion box to put in the note of query/instruction which is considered for internal examination reform. The Mentor-Mentee Scheme also helps students to pause before going to the exam committee with any grievance andhas reduced stress oranxiety of the students. After rigorous scrutiny, the final internal assessment record is sent to the university. In certain cases, if discrepancies are noticed between marks awarded to students by teachers and those entered in the mark sheets prepared by the University, the college assists the students in getting such errors rectified.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.spmrcollege.org/grievance.aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are in accordance with the Cluster University of Jammu guidelines. These are stated and displayed in college prospectus & on college websiteand communicated to teachers and students. Learning outcomes form an integral part of college vision, mission and objectives. The College offers various programmes in Commerce General and Honors, Business Management, Computer Applications and PG Commerce. The syllabus depicting the learning objectives is readily available for the students and teachers in their respective departments, college library and on the Website of Cluster University of Jammu. Program specific outcomes of all the departments are highlighted through counseling sessions before admission which provide information on career options open to students after the completion of the program. At the beginning of the session as well as at the beginning of each unit of the syllabus, the faculty articulates the learning objectives and programme specific outcomes to the students. The college prospectus also highlights the achievements of students in academic field, co-curricular activities and sports. The college deputes teachers for attending workshops, seminars, conferences and FDPs to enrich them to attain the outcomes while teaching learning in the classes. Teachers actively participate in workshops on revision of syllabus organized by the university. Many teachers are also the members of board of studies; thus, the process of perception and outcomes takes place in exact manner and excel the quality of teaching learning.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.spmrcollege.org/courses_offered.aspx
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The vision and mission of Govt. SPMR College of Commerce upholds the idea of outcome-based education. The college strives to prepare self-reliant and techno savvy entrepreneurs. The concept of generating such candidates is in keeping with its vision of ENLIGHTEN, EMPOWER & EXCEL that measures the attainment of programme outcomes, programme specific outcomes and course outcomes. The course outcomes are measured through syllabus, setting up of question papers, continuous evaluation and the results. Each programme targets empowering human resources that are capable of understanding the concept of marketing, accountancy, auditing, income tax, management, etc. The college also offers opportunity for students to become techno savvy, for that the programme of computer sciences equips the students with the latest knowledge of computers opening the new vistas in the field of ever-expanding technology. Besides, the mission of the college is to instill among students a culture of sensitivity to gender issues and identities. For this, the students are consciously undergoing programmes of EVS, MIL and English.The PSOs is measured by taking the aggregate result of all courses in a given programme of an individual student, and then the average performance of all the students in a given programme. At the Post-Graduate level and Undergraduate levels, the attainment of POs is measured through students' progress to higher studies in any higher educational institution in India or abroad is also maintained.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.spmrcollege.org/courses_offered.aspx

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1235

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.spmrcollege.org/naac.aspx?catid=27&title=Annual%20report

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.spmrcollege.org/ccadmin/files/2202328053571.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	NA

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The collegeencourages the students not only to assimilate knowledge but to beinnovative. Programs like Manodarpan, seminars /webinars and workshops on research methodology are organized under the aegis of IQAC to enhance research quality and professional ethics. The college promotes a thriving research environment with pre-fabricated wellequipped research lab made functionalto support research interests and innovation skills amongst the faculty and students. The research committee oversees the smooth and efficient co-ordination of research and development activities in the college for the overall growth utilizing the existing facilities. Faculty members are encouraged and informed to take up government funded research projects and to initiate the innovations in imparting knowledge. The faculty and students are encouraged to get involved in the research work

by ensuring their effective participation in National &
International Conferences, which provide opportunities for them
to learn about latest developments in knowledge. The college has
taken initiative to introduce digital interactive boards to make
the education more interactive and innovative.Thecollege is
striving hard to inculcate awareness and sensitivity towards eco-
consciousness.For this purpose,the Eco Club, Department of
Environmental science organisesvarious activities like planting
of trees, medicinal plants , Cleanliness andAwareness Drives.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

18

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

16

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

SPMR college is socially responsible institution which provides an environment conducive for the holistic development of the

students.

1.The college has two units of NSS with 100 volunteersin community services like Swachhtta Pakhwada, Blood Donation camps, Visits to old age homes, orphanages, blind school, Plantation Drives, Celebration of National & cultural festivals .In their adoption programme of rural area the NSS units have adopted the village 'Phallan-Mandal' where during the visits before COVID-19 the volunteers participated in various awareness activities like Health and hygiene, Save Girl Child etc.

2.The College has a well established NCC units of NavalWing with 50 Cadets (30 males and 20 females) the Infantry Wing has an enrollment of 106 male cadets. 26 cadets participated in Republic Day Parade during the last Five years, large number of students participated in different camps organised by Group Headquarters and 155 cadets qualified for C Certificates Course.

3.Red Cross unit of the college takes the initiative to raise funds and donate it for the needy.

4. Red Ribbon Club of the college organised various activities to aware the masses against this disease. During this pandemic time, the students made videos with awareness messages. T.B. Awareness Campaign and Blood Donation Campaign were conducted in which large number of students participated and donated the blood.

5. ECO Club of the college organised various activities like plantation drives, Best from Waste, E-Waste management, herbal plantation drive. These activities enhance a sense of responsibility towards environment and society among students.

File Description	Documents
Paste link for additional information	https://www.spmrcollege.org/ccadmin/files/12202129059777.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	[View File](#)
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

73

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

600

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college lays great emphasis on infrastructure and learning resources to enable the learners righteous blending of knowledge, skills, and values for serving the society.The college has a well

laid out campus of 3.72 acres.It has an additional campus for BBA, BCA, B.Com Hons and M.Com courses.The main campus of the college encompasses 3 blocks viz. Administrative/Zorawar Block, Sports/Ambedkar Block and Aurobindo Block.The college has adequate facilities for teaching-learning viz.,classrooms, laboratories, seminar halls etc and also ensures optimal utilization of physical infrastructure. All the class rooms are well-furnished and ICT enabled wherever it is necessary.Each classroom is equipped with basic facilities like green/white board, lecture stand, chairs, fan, and electricity fitting for smooth functioning of teaching.College has 4 Computer laboratories with all IT facilities,3 Seminar halls and 1 Auditorium, Skill Lab and Research Lab.The college has a rich and well-maintained library with around 44000 books and library automation is in progress.The campus has wi-fi internet facility at a speed leased connection 100 MBPS to update the teachers and students about the latest knowledge. One diesel & One petrol generator provides uninterrupted power supply.CCTV cameras & projectors are also being used effectively in the campus.The college has constantly been evolving and upgrading its infrastructure.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.spmrcollege.org/naac.aspx?catid=30&title=infrastructure%204.1.1

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college attempts to create infrastructure that facilitates students' growth in terms of physical fitness, extra-curricular activities and mental well-being.The college optimally utilizes the available space for sports activities.Further, being shortage in space for outdoor activities the college has collaborated with GGM Science College, HAKKU Federation,Goenka Cricket Academy etc.The Cultural Committee of the college engages and nurtures students in debate, dance, music, theatre and art.The college has good infrastructure facilities for weight lifting, indoor games like Table Tennis, Chess and Carom.The college has a splendid playground/multipurpose external lawn with the dimensions of 86 mts x 43 mts for outdoor games comprising Volleyball court, Kabbadi court and Kho-Kho court. Students participated in Inter-

College Tournaments/Competitions and won gold, silver and bronze medals. To encourage self-expression among students, the college has an auditorium with an approximate seating capacity of 150 people and open stage. The college is in the process of establishment of a yoga centre. The NSS/NCC units organises programmes such as awareness programmes in camps, blood donation, activities in old age homes,visit to blind school, conducting public awareness programmes, plantation drive etc. NCC cadets and NSS students also participate actively in national festivals like Gandhi Jayanti, Independence Day, Republic Day etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.spmrcollege.org/naac.aspx?catid=31&title=sports-4.1.2

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.spmrcollege.org/naac.aspx?catid=33&title=smart%20class%20room%20main%20campus%204.1.3
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

177.70

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The automation of library has started in September 2021 using e-Granthalaya (eG 4.0) library management software. e-Granthalaya is developed by National Informatics Centre, Ministry of Electronics and Information Technology, GoI for automation and networking of government and semi-government libraries. The college is using e-Granthalaya version 4.0 which a cloud ready application that provides a web-based solution in enterprise mode with a centralized database for cluster libraries. Around 10,000 Library books has been automatd so far and automated circulation of books is done by eG 4.0software. The college provides a separate internet facility to the library with 100 mbps. The library has subscribed e-books and e-journals through N-List (National Library and Information Services Infrastructure of Scholarly Content) project of INFLIBNET. The college faculty and students have been provided with username and password to access the e-books and e-journals on database of N-List project. The college has also registered its faculty and students to NDLI portal.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.spmrcollege.org/ccadmin/files/1220213002378l.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

8

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has four Computer Laboratories, 2 in BCA, 1 in BBA and 1 in M.Com with 100, 20 and 15 computers respectively which mainly cater to the academic needs of the students. The configuration of computers in BBA and M.Com lab is intel core i3, 4 GB RAM and 1 TB hard disk; in BCA Lab the configuration of 60

computers is intel core i3, 4 GB RAM and 1 TB hard disk and rest
40 systems have a configuration of intel core i5, 8 GB RAM and 1
TB hard disk.

Computer systems are upgraded annually and necessary softwareare
regularly installed. They are equipped with servers, printers,
LCD Projectors and scanners of latest confirguration.Internet
facility is available for all the systems in the lab; service
provider is BSNL with 100 Mbps bandwidth which provides seamless
internet facility.

Thick Ethernet CAT - 6 is used as the physical medium of transfer
of data at the rate 100 Mbps and physical implementation of the
LAN has been structured through star topology which is supported
by Switches.

There is a central computing facility with 75 computers connected
with LAN and broad band internet facilities. This is open
throughout the working hours, staff and students can avail the
facility and Wi-Fi network connectivity is available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

200

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10.45

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- **The College has four Computer Laboratories. The equipments in Computer Laboratories are maintained by BCA technical staff. These Coordinators work under the guidance and supervision of the Head of the Department of Computer sciences.**
- **The college has a wellstacked library supervised by the librarian with the help of a junior librarian, library bearer, 3 daily wagers and 1 sweeper. The library committee meets on regular basis to ensure the proper utilisation of physical and academic resources.The class IV staff appointed in the Library looks after the sweeping, moping and other work related with cleanliness.**
- **The College has separate play grounds for the sports of Kabaddi, Kho-Kho and Volleyball. These grounds are maintained by the Physical Director.The College has well equipped facilities for indoor games like chess, carom,**

table tennis etc. The equipment required for these sports are maintained by way of inviting the technicians on call basis.The Sports Committee always tries to enhance the utilization of Sports resources, gymnasium facility and other sports related facilities.

- **The College has approximately 200 computers installed in computer laboratory, library, College office, browsing center, IQAC Room, browsing area, the Chamber of Principal, Head of the departments etc. These machines are maintained by the BCA Lab assistants. All these machines are optimally utilized for academic, administrative and examination related work.**
- **The execution of work with regard to maintenance of the classrooms is carried out by the Government Public works Department. Regular cleanliness of classrooms is done by class IV staff.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.spmrcollege.org/ccadmin/files/1220212201693.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

315

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://www.spmrcollege.org/ccadmin/files/3202328042845.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

442

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

442

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

46

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

33

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Council of Govt. SPMR College of Commerce is elected annually, but in the year 2021-22 due to the introducion of NEP 2020 in the college, the academic session was shortened and therefore student council was not constituted.However the establishment of student council plays an integral and important role in the student community. It provides a representative structure through which students can debate issues of concern and undertake initiatives of benefit to the college and their community.Therefore to overcome this shortfall Mentees were appointed. These Representatives/Mentee were nominated from each class. The mentees/class representatives work with the Principal, faculty conveners, and students for organizing events and also building a bridge between the faculty members, administrative staff, and students.These mentees encourage the students to participate in activities beyond their academic curricula so that they become confident and well balanced individuals.Not only this but college also promotes variousclubs like Psychology -Placement Cell, Eco Club, Red Ribbon Club, Tourism Club and Youth Clubwhich cater to a range of interests encouraging the students to hone their unique talents and managerial skills.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/102106/5.3.2_1640776379_2273.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

123

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has an Alumni Association which regularly interacts with the students and staff. The Alumni consists of emiment personalities from the society who regularly assist in overall development of the college. Interactions are conducted wherein Alumni belonging to different fields like KAS, Company Secretary, NGO, Entrepreneurs etc interact with students especially of semester 3rd and 5th. They share their experiences of their jobs, which in turn is a big source of inspiration and guidance to the students. All these interactions are a big hit with the students. Two Kashmir Administrative Service officers Mr. Abhimanyu Singh and Mr. Vishal Sadhotra, Mr. Anuj Vaid Company Secretary, Mr. Swayam Dugal, Entrepreneur and Mr. Rahil founder Helping Hand

Comrade NGO from our Alumni interacted online with the students regarding the scope of their courses in finding their own career path. They motivated and inspired our students to excel in the competitive exams and work hard towards the achievement of their goals. The students participated actively and put forth their queries to the members of the alumni which were addressed by the Alumni. The students were inquisitive to know more about the path to pursue and crack the KAS/IAS examination.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/102106/5.4.1_1641123153_2273.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Principal in consultation with IQAC make the decision of the college,supported by the college committees constituted at the beginning of the academic session every year and strategic plans are devised and executed through the IQAC. Vision: 'Enlighten, Empower, Excel' Promoting Entrepreneurship, self-reliance, eco-consciousness and developing tech-savvy human resources.' Vision statement contains the specific characteristics or features that help to take forward the institute in its future state.The vision statement reflecting the goals, motivates and inspires all stakeholders to achieve the desired results. For fulfillment of the college mission, the collegemaintains an open and interactive environment. All stakeholders are encouraged to participate and voice their perspectives for effective decision making.Principal of the college interacts with staff and studentsboth at formal and informal levels. For fulfillment of the college mission,all

stakeholders are encouraged to participate and voice their perspectives for effective decision making and planning.The administration of the college is completely decentralized by constituting committees for the supervision and monitoring of all activities of the college. The students are provided sufficient opportunities to groom themselves and better their skills of leadership.Students have free access to the Principal and other staff members to voice their concerns, grievances etc.,

File Description	Documents
Paste link for additional information	https://www.spmrcollege.org/ccadmin/files/2202327021232.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College administration encourages the culture of participative management involving all staff members & students in the overall functioning of the college. Principal is the administrative head of the college and all powers of college administration and drawing and disbursing powers as per J&K Govt. Financial Code and Civil Service Rules are vested with him, but the overall functioning of the college has been decentralized.Committees are headed by senior teachers with four to five or more members in each committee. More than 20 such committees are constituted for every academic year to look after the affairs.These committees meet frequently to discuss the issues and the decisions taken are implemented. Each programme/stream is considered as a separate entity for academic and administrative matters and the senior most teacher of the programme is designated as head of the department. Moreover, the students of the institution are also made part of the decentralization. Student elections are conducted every year through a secret ballot to make them participative and responsible. After the elections, student representatives are made part and parcel of various decisions taken in the college for the betterment of students in particular and the institution in general.

File Description	Documents
Paste link for additional information	https://www.spmrcollege.org/ccadmin/files/320232022525.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Government SPMR College of Commerce, Jammu was established in 1955 by the then Sadar-e-Riyasat, Dr. Karan Singh and is the only premier institution of the J&K UTto run Commerce education. The College is presently offeringcourses like, B.B.A, B.C.A, B.Com (General), B.Com (Hons) and M.Com (General) and is catering the need of about 3200 students annually. It is effectively deployed to focus on bringing quality improvements in the areas of: 1. Curricular Planning and Implementation 2. Teaching-Learning Processes 3. Research and Extension Activities 4. Academic infrastructural facilities 5. Student Support Activities and Student Progression 6. Internal Quality Assurance System 7. Governance, Leadership and Management The College IQAC committee in consultation with Principal formulates academic plan in the beginning of academic session and chalk out the strategy for its implementation through various committees. During the last one year,following steps have been taken by the college administration:

1. Additional books for College Library have been purchased as per the latest syllabus.
2. The automation of Library has been completed.
3. The construction of Skill and Research labshas been completed and computers have been installed with internet facility.
4. High speed fiber network has been installed.
5. Digital boards and interactive panels have been made operational.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	assessmentonline.naac.gov.in/public/index. php/admin/get_file?file_path=eyJpdiI6IkRuU jFZS3RuWEpRSFJ3b2U3SHBneUE9PSIsInZhbHVlIjo ieXdBTDYzb0N4RG9tSkdha3llK01XU0h6akg4T0dxd jBpS3YzMUEwbng0OXlzMW5haERPczZPWTl2YVlaZFl BZyIsIm1hYyI6IjBiMDBmMWU0YjdjMzI3MDA5M2FmZ DZjN2Q2YTI3OTdhMjhiMzZhZjVmN2M0MzA5NDExZDM 4NDYyZjdlMGI0YTkiLCJ0YWciOiIifQ==
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Govt. SPMR College of Commerce is a Government Degree College of J&K UTand is a constituent College of Cluster University of Jammu. All matters of appointments, finance and administration are governed by J&K Government Civil Services Rules and academics, examinations, admission, curriculum etc., is governed by the statues and ordinances of the affiliating university.The College functions under the administrative control of Higher Education Department of the UT.The Principal of the institution is administrative head of the college for both administrative and academic matters and is vested with drawing and disbursing (DDO) powers. At college level committees are constituted for various activities regarding development, administration, academics etc.Plans having large financial implications are submitted to higher education department for approval and funding. The duly constituted committees are assisted by supporting staff. Some of the committees constituted to manage the college affairs are: 1. Development Committee 2. Admission /Time Table Committee 3. Purchase committee 4. IQAC/NAAC/UGC Committee 5. Career Counseling Cell 6. Discipline Committee 7. Sports Committee 8. Library Committee 9. Hospitality and protocol committee 10. Tour/ Picnic committee 11. Scholarship committee 12. Canteen committee 13. Examination/Internal Assessment committee 14. Sexual Harassment/Gender Grievances cell /Anti ragging Committee.

File Description	Documents
Paste link for additional information	https://www.spmrcollege.org/ccadmin/files/520234051565.pdf
Link to Organogram of the institution webpage	http://www.jkhighereducation.nic.in/deptstructure.html
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

All rules applicable to government employees of Jammu & Kashmir UT are applicable for college Casual leave:The staff can avail the 15 casual leavesduring one calendar yearand 10 days special casual leave for attending seminars/etc. Earned leave:Non-vocational staff gets the earned leave benefit of 30 days for each year. Maternity/paternity:6 months maternity for maximum of two children for females and 15 days paternity leave for males Pension Gratuity: The employees after retirement get regular pension, gratuity a lump sum amount and commuted pension.the employees appointed after 31.12.2009 are covered under New Pension Scheme.Family pension to the spouse in case of death of pensioner and incase death of both family pension is granted to minor or handicap children. J&K Government Employees Group Mediclaim Insurance Scheme: J&K Government Group Personal

Accidental Insurance Policy: Medical reimbursement: Medical re-imbursement for major ailments is granted under JK Govt. Medical Attendance Rules Govt. service to next of kin in case of death during service (SRO 43). Two years child care leave facility for all female employees for 2 children below the age of 18 years is available. Teaching staff is paid salary as per UGC 7th Pay Commission. Non-teaching employees get salary as per 7th pay commission of J&K Govt.

File Description	Documents
Paste link for additional information	https://www.spmrcollege.org/ccadmin/files/520234051565.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Each faculty member has the opportunity to self-appraise his/her efforts towards teaching learning and evaluation related activities, co-curricular, extension, professional development related activities, research and academic contribution. All the

teachers at the end of session have to fill a comprehensive Annual Performance Report (APR) in prescribed format. The APRs contain the profiles of the workers and the self appraisal indicators on various aspects of service. They have to maintain the record of teaching, examination, committee work, research etc. for API (Academic Performance Indicators) scores. As per the SRO124 of the J&K Govt., teachers are required to score minimum API for placement into the next higher scale. All the claims made by the teachers are verified by the college IQAC, which maintains record of all activities and events of the college. Director reviews the APRs and are finally accepted by the Commissioner Secretary of the J&K Higher Education Department.API score is must for placement into next scale. Moreover, the General Administration Department of Govt. of Jammu and Kashmir, U.T. has introduced Smart Performance Appraisal Report Recording Online Window (SPARROW) for online submission of APRs by all college teachers, which is a major administrative reform. Non teaching employees are required to submit their Annual Performance Reports (APRs) every year. However, the parameters of the performance and appraisal are different from that of the teaching staff. In their case APRs are initiated by principal and accepted by the Director College.

File Description	Documents
Paste link for additional information	https://rgp.jk.gov.in/pdf/GAZETTE%202014/2014/Gazette%20No.%2011%20dated%2012th%20June%202014.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has to follow the prescribed financial code of the J&K Govt. for all financial transactions. Financial Audit is an annual activity. There are different kinds of financial audits conducted in the college. One by the Audit and Inspections Department of the J& K Govt. and another by the Accountant General (AG). These agencies audit the complete record of the financial transactions and identify any deviation that may have been committed in any financial transactions and other administrative matters of the college. All paras /half margins

are defended and explained to the auditors and incase they are not satisfied audit report is sent to the administrative department for action under rules. Reconciliation of income and expenditure is done with AGs every quarter of the financial year. The funds received from UGC and other agencies of GOI are audited by chartered accountant and reports are submitted to the funding agency for settlement of accounts from time to time.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/102106/6.4.1_1640588743_2273.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Govt. SPMR College of Commerce, Jammu is a government institution and it is the Government of J&K which provides funds for the academic and infrastructural development and other recurring expenses such as salary etc. The college has increased the number of self-financing seats in BBA & BCA programmes during the academic session 2022-23. The functioning of college fully depends upon the funds provided by the J&K Govt. Mobilization of financial resources is done to a great extent through fee paid by the students as prescribed by JK Govt. Fee collected under various heads. The college receives share of the admission fee

collected from students by the university and is deposited in local fund of the college. A part of the fee is remitted to higher education department which maintains a Pool Fund of remitted fee by the colleges, out of which funds are allocated to the colleges for infrastructure development. The allocation and mobilization of financial and other resources is monitored by these committees under the guidance and supervision of the principal. The capital expenditure is utilized properly for overall development of the institution as per the priority worked out by the concerned . All codal formalities and rules are followed properly and the accounts are audited by AG. The Section Officer and Accountant of the college have the responsibility of maintaining account of income and expenditure.

File Description	Documents
Paste link for additional information	https://clujammu.ac.in/handbook_2021_2022.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The internal quality assurance cell of the college has been setup in 2004 to formulate the action plan for NAAC accreditation of the college. The committee has had many meetings to strategize and plan for NAAC accreditation of the college. An action plan has been chalked out wherein each member has been assigned task specified to NAAC accreditation and quality enhancement in overall teaching, learning and infrastructure facilities. IQAC also exhorts the teaching faculty to mobilize the resources from different funding agencies for research activities for their personal and professional development. To ensure quality in teaching learning and extra/co-curricular activities feedback for the assessment of faculty is taken from the students. The feedback is analyzed confidentially and teachers are advised for improvement accordingly.IQAC plans a development programme for support staff by organizing computer training for non teaching staff. IQAC verifies annual Self Appraisal Report of faculty members and API score before the same sent to Higher Educationa Department for next placement which ensures professional development IQAC also encourage the faculty to go for refresher courses and orientation courses. IQAC also performs its own SWOC

analysis from time to time in order to introspect and enhancing the quality initiatives. IQAC has been exhorting upon the teaching faculty members to regularly attend the BOS meeting of the University and forcefully express your and view point and feedback about the course content from the perspective of students and applicability.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/102106/6.5.1_1641126183_2273.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC is mainly concerned with the task of adopting best practicesby monitoring the teaching learning process regularly through review meetings with all Heads of the departments. These meetings facilitate to analyze the learning process, and sensitize the faculty and staff about the purpose and functioning of IQAC. Faculty is constantly impressed to make use of ICT facilities for teaching and learning process. ICT Equipments have been installed in the class rooms and the laboratories. All the teaching staff are encouraged to use projectors for lectures, making PPT lessons, video lectures, which make the students understand the subject effectively. You tube lecture are arranged for facility of students on topics pertaining to their syllabi. Periodical review of teaching methods and the course content completed by the teachers is done by IQAC. Feedback mechanism has been introduced to analyze the shortcomings and find out the gaps and plan interventions. Student learning process is reviewed through class tests, assignments, class seminars, projects and internal assessment tests. Class tests are analyzed and below average students are given additional chance to improve their performance by discussing their deficiencies and shortcomings with them. University result analysis is made for each semester at the department level and college level. This helps in identifying the slow and fast learners. Fast learners are motivated to perform still better. Remedial measures are taken for slow learners.

File Description	Documents
Paste link for additional information	https://www.spmrcollege.org/ccadmin/files/ 1120212022338.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.spmrcollege.org/ccadmin/files/ 12202129038711.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is committed towards the promotion and practice of the ideals of social and natural justice, human dignity and rights of all human beings. Hence, it realizes the significance and the need for having Gender Equity. Further, College being a co-educational institution, our vision rests on creating a safe space for our students and providing a Gender Sensitive and Empowering Education. Keeping in view security of the women, the College has taken a number of steps like Installation of CCTV

Cameras in the whole campus, constitution of Committees like Internal Committee Against Sexual Harrassment (ICASH), Anti Ragging, Discipline, Grievance and Student Welfare.

For the promotion of gender equity the college gives opportunity to girls students to join NCC Naval wing. The collegehas received only a couple of complaints related to Sexual Harrassment which were resolved in the better interest of the students thereby increasing the number of girls students in the college. Moreover, the college also ensures equal opportunities, to both male and female students, in academics, sports and other co curricular activities.

File Description	Documents
Annual gender sensitization action plan	https://www.spmrcollege.org/ccadmin/files/2202320041918.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.spmrcollege.org/ccadmin/files/520233054792.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

a) Solid waste management

The college has taken many initiatives towards waste management. Adequate number of trash cans and dust bins are placed all over

college. The institute promotes minimal plastic usage. For instance, rally on "Say No to Plastic Use" on 7/10/2021 was organised."Say No to Plastic" sign boards also have been displayed at prominent places of campus. Further, workshop on solid waste management was organised on 19/03/2022 to encourage students to make things from discarded materials.

E-waste is collected and stored separately for disposal. Moreover, webinar on E-waste was organised on 12/02/2022. To sustain eco-friendly and green enabled campus, NSS programs like Swachh Bharat, Clean & Green activities in campus are conducted. On 2nd of December, 2021 Eco Club organized cleanliness drive in the college campus to celebrate National Pollution Control Day.

b) E-waste management

Electronic machines and goods are put to optimum use. The institute takes efforts to minimize e-waste by repairing computer peripheral and electronic components.

c) Efforts for carbon neutrality

Several years old trees like Arjun trees, Banyan, Peepal, aeglemarmelos trees etc. are present in the college which plays a major role in neutralizing carbon. Other trees Neem and Satpatra trees are planted in the campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any

intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great enthusiasm the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Sarvepalli Radhakrishnan, Sardar Vallabhbhai Patel are celebrated. The college also encourages students to participate in different inter-departmental programmes within the college, inter-collegiate events organized by other colleges and universities to make them sensitize towards cultural, regional, linguistic, communal and socio economic diversities.

Activity

Duration (from------to-------)

Number of participants

Communal Harmony Week

19 to 25/11/2021

20

Independence Day

12-19/08/2021

50

Gandhi Jayanti Celebration

2/10/2021

45

National Constitutional Day

20/11/2021

40

National Girl Child Day

24/01/2022

10

Republic Day

26/01/2022

30

International Women Day

08/03/2022

60

National Voters Day

25/01/2022

50

7 days winter camp

23 February to 3 March 2022

25

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution organises activities that strengthen our constitutional values and deepen our allegiance and responsibility towards our nation. The National Service Scheme (NSS) and National Cadet Corps (NCC) are two integral bodies that commit to programmes and activities to inculcate constitutional obligations and patriotism among students and staff.

Programmes instilling citizens' responsibilities

The college fosters community responsibility by organising blood donation camps.

To promote a sustainable environment, Swachh Bharat campaigns and Tree Plantation drives are organised. Awareness Campaign on Save Tawi was organised to create awareness among the students about the importance of pollution control and educate the stakeholders on how to prevent pollution.

To make the society free from drug and preserve the talent, one day workshop on "Drug Abuse and Preventive Measures".

The college enshrines the sovereign and democratic values of our nation by commemorating the Independence Day and the Republic Day annually.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.spmrcollege.org/ccadmin/files/2202320046782.pdf
Any other relevant information	https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpdiI6Ik1Sbzg3YzhPMXpzdWpxRGFzT0JYMkE9PSIsInZhbHVlIjoicHFnZUVGR295ejU4bW4yyei9jd214bjRIV041Qkc2dzVNVEVFaTBEaklMQXhmUlhxZnJpLzJQL1k0TnJmUUxseCIsIm1hYyI6IjI1NjhhNDU3MTFmNTM3ZDFkNDUzNWFiNWM2NjhmMzY1ZTBmM2M1NDY1ZDc2YWVlMjZhMDk0NGQ4NGI2OGRmYmUiLCJ0YWciOiIifQ==

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates national and international commemorative days to inculcate constitutional responsibilities, to instill patriotic spirit and to foster unity among fellow citizens.

International Women's Day is celebrated on 8th March.

Teachers Day is celebrated on 5th September. On this occasion, a cultural programme and Poster making activities are organized.

International Yoga Day is celebrated every year on 21st June to mark the practice of self discipline and tradition of well-being continuing for thousands of years in India.

Important environment-related days are commemorated at College to heighten awareness about the importance of safe environment and conservation of natural resources. World Environment Day celebrated on 05/06/2022 and 14 students participated in the event. On the 22nd of March 2022 marathon was organised to spread awareness on the occasion "World Water Day".

Gandhi Jayanti was celebrated 2/10/2021. National Voters Day was celebrated on 25/01/2022 in which 50 students participated.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice 1: Providing Financial Assistance to Needy Students

To help financially weaker students, the college arranges financial help on its own.

For Academic Session 2020-21 and 2021-22, the College took an initiative to provide the Financial assistance to 05 and 10 students respectively whose family have no source of income/BPL category through Indian Red Cross Society.

Practice 2: ECO Club

Objective:

To instill environmental consciousness among students

To carry out solid waste management in the campus

To create awareness regarding prevalent environmental issues

To develop green campus

The Context: We are facing many environmental problems such as pollution, global warming, etc at cost of environment. So it is very important that students become environment conscious so that they can lead an eco-friendly life.

The Practice: Eco club carries out plantation drive on a regular basis to create a green campus.

Evidence of Success:

The college campus is lush green with many ornamental, medicinal and other plants. Students participate in all the environmental activities with enthusiasm. The students use the appropriate dustbins for dispose of any wastes.

Problems Encountered and Resources Required:

Shortage of space in the campus for more tree plantation is the major problem encountered by the club.

File Description	Documents
Best practices in the Institutional website	https://www.spmrcollege.org/ccadmin/files/220232004624.pdf
Any other relevant information	https://www.spmrcollege.org/ccadmin/files/520233043978.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is the only co-educational institution in the field Commerce in the entire Jammu division of UT of Jammu and Kashmir. The college has opened the doors for Commerce education offering B.Com (General), B.Com (Honors) and M.Com courses for female students which have led to a greater egalitarian representation of Gender in the student community over the years. The college also offers UG (BBA & BCA) programmes.

The college has significantly contributed in empowering students, of these areas (irrespective of their gender) by providing higher education. This initiative has played a significant role in creating a feeling of equality among the students. Further, the college has constituted various committees which ensure that the institution atmosphere is free from any form of sexual discrimination. Programmes on Women Empowerment, Gender Sensitization, Beti Bachao Beti Padhao and so on are organized by these committee to create awareness towards gender equality.

Further, for improved and refined learning of the students various co-curricular activities like debates, poster-making competition, seminar/webinar, etc are conducted in college wherein efforts are made to ensure that both male and female

students participate. The vast collection of books in the library provides a treasure of knowledge.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

ACTION PLAN

- **Initiated introduction of Honors courses under the New Education Policy (NEP) in the discipline of Commerce, English and BBA.**
- **To invite proposals for UGC approved Projects both Major and Minor.**
- **Organise seminar/FDP on inter-disciplinary area.**
- **Encourage research activities of faculty members and students.**
- **Contributing towards infrastructural development of the institution.**
- **Introduce Courses under Skill Development.**
- **To introduce Add-on courses. .**
- **Initiative for providing workplace Day-Care by creating creche facility.**