

OFFICE OF THE PRINCIPAL,  
GOVT.SRI PRATAP MEMORIAL RAJPUT COLLEGE, OF COMMERCE,  
(A CONSTITUENT COLLEGE OF CLUSTER UNIVERSITY, JAMMU)  
CANAL ROAD, JAMMU- 180001 (J&K UT) - INDIA

*Prof. Ranjeet Singh Jamwal*

**PRINCIPAL**

E Mail : [principal.spmrcollege@gmail.com](mailto:principal.spmrcollege@gmail.com)

No. GSPMR/Coll/2021



Phone/Fax : +91-0191-2580965 (O)

Mobile No : 09419119869(O)

Website : [www.spmrcollege.org](http://www.spmrcollege.org)

**Dated:**

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## SUPPORTING DOCUMENT 2.3.1

### LIBRARY USAGE

**OFFICE OF THE PRINCIPAL,**  
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**CANAL ROAD, JAMMU- 180001 (J&K UT) - INDIA**

**Prof. Ranjeet Singh Jamwal**  
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 No. GSPMR/Coll/2021



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**USAGE OF LIBRARY BY TEACHERS AND STUDENTS FOR YEAR 2021-2022:**

DURING COVID LOCKDOWN PERIOD, AS THERE WERE RESTRICTIONS ON THE ISSUE/SHARING OF BOOKS, LIBRARY USAGE HAS BEEN REPRESENTED FOR THE FOLLOWING MONTHS.

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Date: → 17-2-2021

<b>VISITOR REGISTER</b>						
Date	R.No S.No.	Name & Address	VISITOR'S Purpose To Meet	Time In	Time Out	Signature
	1	253 Taniya Sharma.	Study	13:5	2:18	Taniya Sharma.
	2	612 Priya Sharma.	"	13:45		Priya Sharma.
	3	682 Shushant Sharma	Study	13:45		Shushant
	4	328 Supriya	"	1:50	2:18	Supriya
	5	353 Shweta	"	13:50	2:18	Shweta
	6	366 Ekta	"	13:50	2:18	Ekta
	No. of students = (6)					
	Date: 18-2-2021					
	1	900 Anoop	Reading	10:06	10:40	Anoop
	2	657 Jaha	Study	10:06	10:40	Jaha
	3	294 Jyoti	Study	10:06	10:40	Jyoti
	4	280 Anshu	"	10:43		Anshu
	5	274 Navjot Slathia	"	11:01	11:16	Navjot Slathia
	6	328 Supriya	"	11:33	2:39	Supriya
	7	253 Taniya Sharma	"	11:33	2:39	Taniya Sharma
	8	366 Ekta Nakharia	"	11:38	2:39	Ekta
	9	353 Shweta Nakharia	Study	11:35	2:39	Shweta
	10	453 Muskan	"	11:55		Muskan
	11	355 Sumeha	"	11:35		Sumeha
	12	219 Abhidhak	"	11:50		Abhidhak
	13	640 Arjun Kumar	Study	11:00	2:50	Arjun Kumar
	14	330 Ridika	Study	11:30		Ridika
	15	623 Akshat	Study	11:30		Akshat
	16	Saksham Hori	Library/Project	11:40		Saksham
	No. of students = (16)					
	Date: 19-2-2021					
	1	274 Navjot Slathia	Study	10:14		Navjot Slathia
	2	202 Rijul Slathia	Study	10:14		Rijul
	3	640 Arjun Kumar	Study	10:30	2:10	Arjun Kumar
	4	990 Anoop	"	10:41		Anoop
	5	836 Randeep Kaur	Study	11:20		Randeep
	6	328 Supriya	"	12:10	12:45	Supriya
	7	253 Taniya Sharma	"	12:15	12:45	Taniya Sharma
	8	353 Shweta Nakharia	"	12:15	12:45	Shweta
	9	366 Ekta Nakharia	"	12:15	12:45	Ekta
	10	Ayushi Jhalli	Study	12:30	12:45	Ayushi
	11	Maharaj Shama	"	12:30	12:45	Maharaj
	12	Zohia Kabir	"	12:30	12:45	Zayakabir

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VISITOR REGISTER						
Date	S.No.	Name & Address	VISITOR'S Purpose To Meet	Time in	Time Out	Signature
17/12/21	1	Anu Choudhary	Reading Books			
	2	Sarebjot Kaur	Reading Books			
18/12/21		- NO user -				
20/12/21		- NO user -				
21/12/21	1	Fayza	Reference			
	2	Rishi Mahajan	Reading			
	3	Kap Bala	Reading Books			
	4	Anu Choudhary	Reading Books			
	5	Ashu Manhas	Newspaper			
22/12/21	1	Ashu Manhas	Reading			
	2	Fayza	Reference			

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Date	Name & Address	VISITOR'S Purpose To Meet	Time In	Time Out	Signature
3/12/21	1. H L Bhat	Book Return			
	2. Fayza	Reading			
	3. Sarabjeet Kaur	Reading	12:30		
	4. Kunti Devi	Reading			
	5. Anu Choudhary	Reading Books			
4/12/21	1. Fayza	Reading			
	2. Anu	Reading	11:00		
	3. Kapi Boli	Reading Books	11:15		
	4. Sarabjeet	Reading			
7/12/21	1. Shamir Ahmed	Newspaper			
	2. Chandraprakash	Return of Book	12:45		
	3. Rishi Malajan	Book Return	12:45		
	4. Sarabjeet Kaur	Reading			
	5. Fayza	Reading			
	6. Anu Choudhary	Reading Newspaper			

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Date	S.No.	Name & Address	VISITOR'S Purpose To Meet	Time in	Time Out	Signature
2/12/21	1.	Ashu Manhas	Newspaper			<i>Ashu</i>
	2.	Sarabjeet	Reading			<i>BC</i>
1/12/21	1.	Shreya Sharma		11:00		<i>Shreya</i>
	2.	Fayza	Reading			<i>Fay</i>
3/12/21	1.	Monika Malhotra	Newspaper			<i>M</i>
	2.	Fayza Bala	Reading	11:30		<i>F</i>
	3.	Ummer S. Sheikh	Reading			<i>U</i>
	4.	Sarabjeet Koul	Reading			<i>S</i>
4/12/21		Saturday				
6/12/21	1.	Ashu Manhas	Book	11:45		<i>Ashu</i>
	2.	Charandeep Handa	Book	12:00		<i>Ch</i>
	3.	Ummer S. Sheikh	Reading	12:15	1:45	<i>U</i>
	4.	Monika	Newspaper			<i>M</i>
	5.	Fayza	Reading			<i>F</i>

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<b>VISITOR REGISTER</b>						
Date	S.No.	Name & Address	VISITOR'S Purpose To Meet	Time in	Time Out	Signature
27/12/21	13	Muskan				
27/12/21	14	Anmol Gupta		2:59		Muskan
		No. of visits: 14		3:00		Anmol Gupta
		28/12/21				
03/12/21	1.	Mohel-Muhammad - Bld	NOC	11:00		Muhammad
28/12/21	2.	Anmol Gupta	"	11:46		Ana
28/12/21	3.	Vinay Kumar	"	12:00		Vinay Kumar
28/12/21	4.	Deepak Kharaj	NOC	12:30		Deepak Kharaj
28/12/21	5.	Monisha Sharma	NOC	12:35		Monisha
28/12/21	6.	Prabhat Singh	"	1:26		Prabhat Singh
28/12/21	7.	Kareeb Wani	"	1:30		Kareeb Wani
		No. of visits: 7				
		29/12/21				
29/12/21	1.	Sachin Singh	NOC	1:00 PM		Sachin Singh
29/12/21	2.	Kareeb Wani	"	1:05 PM		Kareeb Wani
		No. of visits = 02				
		30/12/21				
	1.	Anshu Anand	NOC	11:30		Anshu Anand
	2.	Pritik Jaiswal	"	11:35		Pritik Jaiswal
	3.	Rhythm Gupta	"	11:40		Rhythm Gupta
30/12/21	4.	Tarun Sharma	"	11:41		Tarun Sharma
	5.	Ashwari Kumar	"	11:41		Ashwari Kumar
B	6.	Manish Sharma	NOC	01:00		Manish Sharma
		No. of visits = 6				
		Total No. of students in AM = 431				

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<b>VISITOR REGISTER</b>						
Date	S.No.	Name & Address	VISITOR'S Purpose To Meet	Time in	Time Out	Signature
23/12/21	22	Deepak Kumar	Issuance	2:45	2:50	Deepak
	23	Somali Sharma	Travel purpose	3:05		Somali
NO. of Users = 23						
29/12/21	1	Muskaan Gupta		10:42		Muskaan
	2	Rishab Jain		10:45		Rishab
	3	Sachin Chauhan		10:15		Sachin
	4	Sunakshi Manhas		11:16		Sunakshi
	5	Harshit Singh		11:18		Harshit Singh
	6	Deepak		11:35		Deepak
NO. of Users = 6						
24/12/21	1	Harshu Sharma		11:53		Harshu
	2	Namika Gupta		11:53		Namika Gupta
NO. of Users = 2						
24-12-21	1	Komal Bhat		11:54		Komal
24-12-21	2	Rahul Jandpal		12:00		Rahul
24-12-21	3	Jaswinder Kaur		12:39		Jaswinder
24-12-21	4	Supinder Kaur		12:30		Supinder
24-12-21	5	Rahul		12:30		Rahul
24-12-21	6	Rahul Chib		12:30		Rahul
NO. of Users = 6						
27/12/21						
	1.	RITVIK GUPTA		11:30		Ritvik
27/12/21	2.	Sakshi		12:08		Sakshi
27/12/21	3.	Sachin Kumar		12:08		Sachin
27/12/21	4.	Randeep Kaur	ISSUANCE	12:15		Randeep
27/12/21	5.	Sunny Dogra	NOC	12:17		Sunny Dogra
27/12/21	6.	Vivek Sahu	NOC	12:20		Vivek
27/12/21	7.	Neha Rakwal	NOP	1:30		Neha Rakwal
27/12/21	8.	Ramita Kumari	NOC	1:30		Ramita

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Date	S.No.	Name & Address	VISITOR'S Purpose To Meet	Time In	Time Out	Signature
22-12-2021	10	Nitesh Kumar	NOC			
22-12-2021	11	Abhinandan Singh	NOC			
22-12-2021	12	Nikhil Kumar	NOC			
22-12-2021	13	Acharya Kumar	NOC			
22-12-2021	14	Rajan Kumar	NOC			
22-12-2021	15	Mukesh Kumar	NOC			
22-12-2021	16	AKSHAY DASRA	NOC			
22-12-2021	17	ANMOL KHOTAN	NOC			
22-12-21	18	Manik	NOC			
22-12-21	19	Chirag Vaid	NOC			
22-12-21	20	Shikha Sharma	NOC			
22-12-21	21	Spandan Bajal	NOC			
22-12-21	22	Niharika Gupta	NOC			
23/12/21			(22)			
23-12-21	1	Agnya Devi				
23-12-21	2	Akshay Bauli				
23/12/21	3	Vikram Singh Chauhan	NOC			
23/12/21	4	Nabjit Kaur	NOC			
23/12/21	5	Aman Grewal	NOC			
23/12/21	6	Papinder Singh	NOC			
23/12/21	7	Kamal Kumar	NOC			
23/12/21	8	Rohit Kaur	NOC			
23/12/21	9	Vasubrandotra	NOC			
23/12/21	10	Archy Mehra	NOC			
23/12/21	11	Jyoti Kumari				
23/12/2021	12	Shivani Sharma	NOC			
23/12/2021	13	Ashil Mahajan	NOC			
23/12/2021	14	Pallavi Sharma	NOC			
23/12/2021	15	Anait Kaur	NOC			
23/12/2021	16	Priya Sharma	NOC			
23/12/2021	17	Navya Nikhil Sood	NOC			



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Date	S.No.	Name & Address	VISITOR'S Purpose To Meet	Time In	Time Out	Signature
21/12/21	21	Megha Bora	NOC	10:30	11:40	[Signature]
21/12/21	2	Aamir		10:30	1:09	[Signature]
21/12/21	3	Akash Sharma	NOC	11:15		[Signature]
21/12/21	4	Sahil Manhas	Study	12:02	12:55	[Signature]
21/12/21	5	Karman Kaur	Study	12:02	12:55	[Signature]
21/12/21	6	Ranjeet Jodai	NOC	12:11		[Signature]
21/12/21	7	Maria Saha	NOC	12:45		[Signature]
21/12/21	8	Nancy Sharma	NOC	12:47		[Signature]
21/12/21	9	Priyanka Sharma	NOC	12:48		[Signature]
21/12/21	10	SANTAM Kaur	NOC	12:48		[Signature]
	11	Sharad Kesar	NOC	01:00		[Signature]
	12	Kunjam Rana	Study	1:01	1:09	[Signature]
	13	Deepak Sharma	NOC	1:01		[Signature]
	14	Ranjeet Singh	NOC	1:15		[Signature]
	15	Trishwar Deyra	NOC	1:15		[Signature]
	16	Mohit Choudhary	NOC	1:15		[Signature]
21/12/21	17	Helina Kalotra	NOC	1:17		[Signature]
21/12/21	18	Sukanya Sharma	NOC	1:26		[Signature]
21/12/21	19	Sagar Deyra	NOC	1:30		[Signature]
21/12/21	20	Kalleen Kaur	NOC	1:30		[Signature]
21/12/21	21	Dalinder Kaur	NOC	1:30		[Signature]
21/12/21	23	Ankit Sayal	NOC	1:30		[Signature]
21/12/21	24	Rishab Jain	NOC	1:51		[Signature]
21/12/21	25	Ayushi Manhas		2:12		[Signature]
21/12/21	26	Neha Lalotra	NOC	2:15		[Signature]
21/12/21	27	Vishal Kumar	Library Card	3:05		[Signature]
		No. of visits = 27				
		22/12/21				
		Rishi Bhatt	NOC	10:52		[Signature]

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AI QUAD CAMERA  
REDMI NOTE 8

**18/12/21**  
**VISITOR REGISTER**

Date	S.No.	Name & Address	VISITOR'S Purpose To Meet	Time In	Time Out	Signature
18/12/21	1	Sarabjeet Kaur	NOC	12:00	12:02	Sarabjeet
18/12/21	2	Sarabjeet Kaur	NOC	12:00	12:02	Sarabjeet
18/12/21	3	Manvika Gupta	NOC	12:35	12:35	Manvika
18/12/21	4	Munish Khandelwal	NOC	12:41	12:45	Munish
18/12/21	5	Pranshika Nishchal	NOC	1:12	1:12	Pranshika
18/12/21	6	Sudhanshu Gupta	NOC	1:20	1:21	Sudhanshu
18/12/21	7	Mehak Gupta	NOC	1:37	1:39	Mehak
20/12/21						
20/12/21	1	Mahi Chaudhary	NOC	11:10	11:16	Mahi
20/12/21	2	Tannia Jaiswal	NOC	11:25	11:40	Tannia
20/12/21	3	Kuncham Gupta	NOC	11:30		Kuncham
20/12/21	4	Kanav Suri	NOC	11:30		Kanav
20/12/2021	5	Zusham Khande	NOC	11:41		Zusham
20/12/2021	6	Kajal Devi	NOC	11:45		Kajal
20/12/2021	7	Sudha Sharma	NOC	11:50		Sudha
20/12/2021	8	Rohit Bhatt	NOC	11:50		Rohit
20/12/2021	9	Sonia Bhatta	NOC	11:51		Sonia
20/12/2021	10	Simran Sharma	NOC	11:51		Simran
20/12/2021	11	Anjali Chaudhary	NOC	11:51		Anjali
20/12/2021	12	Kamran Chib	NOC	12:08		Kamran Chib
20/12/2021	13	Namrata Sharma	NOC	12:10		Namrata
20/12/21	14	Vaishali Gupta	NOC	12:26		Vaishali
20/12/21	15	Janu Dargale	Realty	12:29		Janu
20/12/21	16	Rohit Belani	NOC	12:30		Rohit
20/12/21	17	Ameet Kaur	NOC	12:34		Ameet
20/12/21	18	Anjali Sharma	NOC	12:58		Anjali
20/12/21	19	Manik Brahma	NOC	1:00		Manik
20/12/21	20	Shubha Arora	NOC	1:00		Shubha
do	21	Aryam Sharma		1:10		Aryam
do	22	Mohd Rafiq		1:35		Mohd Rafiq
20/12/21	23	Manisha Gupta	NOC	1:36		Manisha
20/12/21	24	Priya Khandelwal		1:44		Priya

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17/12/21	1	NIKHIL SHARMA	NOC	12:16	12:17	Nikhil Sharma
	2	Ujjayati Ahi	NOC	12:17	12:18	Ujjayati
	3	Neharika Jamwal	NOC	12:27	12:28	Neharika Jamwal
	4	Manisha Devi	NOC	12:28	12:29	Manisha
	5	Shivani	NOC	12:29	12:29	Shivani
	6	Saxena Kaur	NOC	12:30	12:30	Saxena
	7	Nauneeet Kaur	NOC	12:30	12:35	Nauneeet
	8	Kanakasthi Bhadani	NOC	12:36	12:38	Kanakasthi
	9	Mansey Verma	NOC	12:37	12:39	Mansey
	10	Meghali Rajput	NOC	12:50	12:52	Meghali
	11	Lakshmi Sheema	NOC	12:50	12:52	Lakshmi
	12	Simran Bhandal	NOC	12:50	12:52	Simran
	13	Rahul Verma	NOC	12:51	12:53	Rahul
	14	Megha Kumari	NOC	1:01	1:01	Megha
	15	Parduman Khajuria	NOC	1:24	1:25	Parduman
	16	Indrani Verma	NOC	1:26	1:30	Indrani
	17	Lakshmi Singh	NOC	1:26	1:30	Lakshmi Singh
18	Ankeeta Kumari	NOC	1:26		Ankeeta Kumari	
19	Shubham	NOC	1:27		Shubham	
20	Hastika Kaur	NOC	1:28		Hastika	
18/12	1	Shru Khajuria	NOC	1:29		Shru Khajuria
	2	Anu Choudhary	NOC	1:29		Anu
	3	Akhil Sharma	NOC	1:29	1:30	Akhil Sharma
	4	Anish Borsatia	NOC	1:30	1:31	Anish
	5	Rahul Prasad	NOC	1:32	1:32	Rahul
	6	RAKHI KUMARI	NOC	1:33	1:33	RAKHI KUMARI
	7	RIYA GUJRAL	NOC	1:33	1:33	Riya
	8	Mehak Sodhi	NOC	1:34	1:40	Mehak Sodhi
	9	Pariksha Mehra	NOC	1:40	1:40	Pariksha
	10	Preeti Sharma	NOC	1:40	1:40	Preeti
	11	Vinod Kumar	NOC	1:42	1:42	Vinod Kumar
	12	Vishal Gupta	NOC	1:50	1:50	Vishal Gupta
	13	Ralli Dogra	NOC	2:04	2:04	Ralli
	14	Harkiran Kaur	NOC	2:05	2:05	Harkiran Kaur
	15	Riya Chib	NOC	11:15	11:15	Riya
	16	Neeru Devi	NOC	11:15	11:18	Neeru
	17	Vidushi Verma	NOC	11:21	11:22	Vidushi

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**CANAL ROAD, JAMMU- 180001 (J&K UT) - INDIA**

**Prof. Ranjeet Singh Jamwal**  
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Phone/Fax : +91-0191-2580965 (O)  
 Mobile No : 09419119869(O)  
 Website : [www.spmrcollege.org](http://www.spmrcollege.org)  
 Dated:

<b>VISITOR REGISTER</b>						
Date	S.No.	Name & Address	VISITOR'S Purpose To Meet	Time In	Time Out	Signature
24/11/21	1	Dinesh Kumar	I Card issue	2:00	2:10	Dinesh Kumar
	2	Dya Shankar	Reading	1:00	1:30	Dya Shankar
			(2)			
27/11/21		- No user -				
28/11/21		Sunday X				
29/11/21	1	Hameed Ahmed	I Card Issue	12:16	12:20	Hameed Ahmed
	2	Toukeef Ahmed		12:16	12:20	Toukeef
	3	Himani Gupta		12:34		
	4	Shriya Mahajan		12:34		Shriya
	5	Akanti Marhas		12:34		
	6	Purthi Mahajan		11:30	12:40	
	7	Suchita gupta		11:30	12:40	
	8	Utkal Gupta	I Card Issue	2:20	2:25	Utkal
	9	Ashay Sharma	I Card Issue	2:20	2:25	Ashay Sharma
	10	Shikha Sharma	I Card Issue	2:20	2:25	Shikha
			(10)			
30/11/21	1	Subani Jamwal	I Card Issue	11:15	11:25	Subani Jamwal
	2	Ritu Sharma	I Card Issue	11:15	11:25	Ritu
	3	Kaushik Bhat	Book Return	12:04	12:10	
	4	Deepak Kumar	Book Return	12:04	12:10	Deepak
	5	Shiv Gupta	I Card Issue	12:05	12:10	Shiv Gupta
	6	Shriya Mahajan	Reading	1:06		Shriya
	7	Anjali Bharti	Reading	1:06		Anjali
	8	Manvi Gupta	I Card issue	2:10	2:10	Manvi Gupta
			(8)			
			Not Total			

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 Dated:

<b>VISITOR REGISTER</b>						
Date	S.No.	Name & Address	VISITOR'S Purpose To Meet	Time In	Time Out	Signature
	1	Deepak Kumar	Raygwan	12:30	12:45	
	2	Komal Pandita	Study	12:35	1:00	Komal
	3	Palak Jicker	Study	12:40	1:15	Palak
28/10/21		- No use	-			
29/10/21	1	Sahil Slating	Book return	12:11	12:13	Sahil
	2	Vanshika Rajput	Book return	12:12	12:14	Rajput
	3	Komal Pandita	Study	12:25	12:45	Komal
	4	Palak Jicker	Book issue	12:25	12:35	Palak
		12.07.2021	-04			
		<b>November 2021</b>				
1/11/21	1.	Palak Jicker	Book issue	12:55	1:05	Palak
	2.	Komal Pandita	Book issue	12:55	1:05	Komal
		No. of students - (02)				
		<b>2 November 2021</b>				
2/11/21		+				
	1.	Manvi	Study	10:45		
	2.	Shreya	Study	11:00		
	3.	Deepak Kumar	Query	12:15		
	4.	Aalreen	Query	1:30		
8/11/21	1.	Hameed Ahmed	I Card	11:33		Hameed
8/11/21	2.	Manik Thapa	I Card	11:33		Manik Thapa
8/11/21	3.	Sahil Jumar	I-Card	11:50		Sahil
8/11/21	4.	Aman Wahi	Smith sheet	12:01		Aman
8/						

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 Dated:

17-09-21

**VISITOR REGISTER**

Date	S.No.	Name & Address	VISITOR'S Purpose To Meet	Time in	Time Out	Signature
17/09/21	1	Priyanshu Sharma	-	12:20		Priyanshu
	2	Rohini Manhas	-	12:20		Rohini Man
	3	Palbhi Statia	-	12:20		Palbhi
	4	Monika Mahajan	-	1:00		Monika
	5	Priya Sharma	-	1:00		Priya
	6	Rupali	-	1:10		Rupali
		use - (6)				
20/09/2021			September			
	1	Gagandeep	Reading	11:40		Gagan
	2	Ashana	Study	12:00		Ashana
	3	Porveen	Study	1:30		Porveen
		use - (3)				
21/9/2021			Sept.			
	1	Susheel Kumar	Study	11:36		Susheel
	2	Tirath Raj	"	11:42		Tirath
	3	Anmol Kaul	"	11:42		Anmol
	4	Deepak Kumar	"	11:20		Deepak
	5	Kashik Dhas	"	11:20		Kashik
	6	Neha Dahi	"	11:30		Neha
	7	BHARTI	"	11:30		Bharti
	8	Sahil Sharma	"	11:40		Sahil
		use - (8)				
24/9/21			Sept.			
	1	Rockey	Study	11:40		Rockey
	2	Saraj Dogra	"	1:15		Saraj
	3	Ketan Mahajan	"	1:15		Ketan
		use - (3)				