

1st Semester Admission Session 2025-26

Guidelines for Submission of Documents

Student has to Download and take printout of the Application form from their Login <https://jkadmission.samarth.ac.in/index.php/site/login> and attached the following Documents

Photocopies of Documents to be attached with application Form-

1. One self-attested photo copy each of 10th and 12th marks sheet and 10th Diploma
2. One self-attested Photo copy of CUET marks card.
3. One self-attested Photo Copy for each of the category certificates.
4. One self-attested Photo Copy of Aadhaar Card.
5. One self-attested Photo Copy of Transfer certificate/Income certificate of Father/Guardian in case of ward of Army or any other Central Govt. Employee serving in J&K UT.
6. One self-attested Photo Copy of Domicile /State Subject
7. **Provisional Certificate in original.(For J&K Board)**
8. **Migration/Transfer Certificate in original(For CBSE Board)**
9. Character Certificate in original

Documents to be brought in College along with Application form

Original Documents (To be physically verified during admission process)

1. 10th and 12th marks sheet and 10th Diploma (for Date of Birth Verification).
2. Provisional Certificate in original from Head of the Institution last attended.
3. Character Certificate in original from the Institution last attended and for **GAP Cases** Character Certificate to be obtained from Gazetted officer or from the nearest police station near his/her residence
4. Migration/Transfer Certificate in original from Head of the Institution last attended(For CBSE Board Students)
5. Transfer certificate/Income certificate of Father/Guardian in case of ward of Army or any other Central Govt. Employee serving in J&K UT.
6. Two recent passport size photographs.
7. Category Certificate if any

Documents to be downloaded and filled, printed and duly signed for submission with the above Documents(Attached Below)

1. College Subject allotment(Minor/Skill/MD/AECC) Application form
2. Student Anti ragging Undertaking form (Two forms, One from student ,One from Parents)
3. College discipline Undertaking form
4. In case of Gap, Gap Undertaking form

Govt. SPMR College of Commerce, Jammu
B.Com Application for Subject Allotment (Minor/Skill/MD/AECC)

CUET/Non-CUET Application No.

Name:

Mobile No.

Email Id.

Father's Name & Contact No:

S.No	Subject	
1.	Major-Financial Accounting	
2.	Minor (TICK ANY ONE BELOW)	
	1.Business Administration	3.Literary Genre of poetry and drama
	3.Micro Economics	4. Fundamentals of EVS
	5.Computer Application	6. Punjabi
3.	MULTI –DISCIPLINARY (TICK ANY ONE BELOW)(ONLY THAT SUBJECT CAN BE CHOSEN FROM THE BELOW LIST WHICH HAS NOT BEEN TAKEN IN 12TH CLASS AND NEITHER AS MINOR SUBJECT)	
	1. British Literature	6. Lok Dhara Ate Viyakaran (Punjabi)
	2. Basics of Computer and office Tools	7. Vyakaran Te Natak (Dogri)
	3. Business Orientation	8. Urdu Grammar and Composition(Urdu)
	4. Environment issue and Sustainability	9. Introduction to Economics(Economics)
	5. Civil Services	10. Logic and Sets (Maths)
4.	Skill (TICK ANY ONE BELOW)	
	1.Basic of Journalism	2.Rural Development
	3.Basic of Web Programming	4.Solid Waste Management
	5.Entrepreneur Sill Development	6.Journalism -I(Punjabi)
	7.Personality Development and Communication Skill	8.Anuvad Vigyan (Dogri)
	9.Ptrkarita: Vividh Paksh(Hindi)	10 Urdu Computer
5.	AEC(TICK ANY ONE BELOW)(Communicative English /MIL0Will be allotted by the college based on the availability of Seats)	
	1.English	2.Urdu
	3.Hindi	4.Punjabi 5. Dogri
6.	VALUE ADDED	
	1.EVS	2.DTS
	3.Understanding	4. Health & Wellness

Sig. of Teacher Incharge Allotment

Students Signature

Govt. SPMR College of Commerce, Jammu
BBA Application for Subject Allotment (Minor/Skill/MD/AECC)

CUET/ Non-CUET Application No.

Name:

Mob. No.

Email Id.

Father's Name & Contact No.:

S. No	Subject
1	Major- Principles of Business Mgt.
2	Minor- Statistics for Business Decisions
3	AEC- Communication English
4	MD- Civil Services
5	Skill- Personality Development and Communication Skill
6	Value added- EVS
7	Value added- Understanding India

Sig. of Teacher Incharge Allotment

Student Signature

Govt. SPMR College of Commerce, Jammu
BCA Application for Subject Allotment(Minor/Skill/MD/AECC)

CUET/ Non-CUET Application No.

Name:

Mob. No.

Email Id.

Father's Name & Contact No.:

S. No	Subject
1	MAJOR-COMPUTER FUNDAMENTALS AND OFFICE TOOLS
2	AEC- ENGLISH
3	MINOR-DIFFRENTIAL CALCULUS
4	SKILL-WEB DESIGNING
5	MD-BUSINESS ORIENTATION
6	VALUE ADDED- DTS
7	VALUE ADDED- HEALTH & WELLNESS

Sig. of Teacher Incharge Allotment

Student Signature

ANNEXURE –I

ANTI RAGGING UNDERTAKING BY THE STUDENT

(ON PLAIN PAPER)

I, _____
(full name of student with admission/registration/enrolment number)

S/o D/o Mr./Mrs./Ms. _____, having
been admitted to _____ (name of the institution),

have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

1) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

2) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

3) I hereby solemnly aver and undertake that

a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

4) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

5) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this ____ day of _____ month of ____ year.

Signature of deponent

Name:
Mobile Number:-
Email-id:_____

ANNEXURE II
ANTI RAGGING UNDERTAKING BY THE PARENT/GUARDIAN
(ON PLAIN PAPER)

I, Mr./Mrs./Ms. _____
(full name of parent/guardian) father/mother/guardian of ,

_____ ,
(full name of student with admission/registration/enrolment number) ,

having been admitted to _____ (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this ____ day of _____ month of ____ year.

Signature of deponent

Name: Address:

Telephone/ Mobile No.:

ANNEXURE –III
(ON PLAIN PAPER)

I _____ Son/daughter of _____ R/O

1. That I am seeking provisional admission to Semester 1st of the course in the **Govt. SPMR College of Commerce** in the academic session 2023-2024 on the basis of my merit in the qualifying examination.
2. That I have not sought admission in any academic/professional/technical/Government/private institute
3. That in case I seek admission or get selected in academic/professional/technical/Government/Private institution inside or outside the state. I shall immediately bring to the notice of the College authorities and get myself discharged from the College before getting myself admitted to any of the above mentioned institutions.
4. That I shall abide by the rules and norms of the College in order to keep the decorum and discipline of the institution.
5. I further undertake that I shall not misbehave/indulge in any unlawful and anti-social activity.
6. In case I am found involved in such like activities, I shall be punished.

DEPONENT Signature

Name:- _____

Address: _____

Mobile number:- _____

Annexure-IV

UNDERTAKING FOR GAP PERIOD

(ON PLAIN PAPER)

I, _____ S/o _____, and resident of _____ do

hereby solemnly state & affirm as under:-

- (1) That I am a resident of above said address.
- (2) That I have passed _____ class in the year _____ from _____ School/College / Institute/ University.
- (3) That I have not joined/admitted in any School/College/Institution due to _____. (Reason)
- (4) That there is a GAP in my studies from _____ to _____.
- (5) That during this period I was not involved in any offence or in an illegal activity and that no Criminal case is pending against me in any court of law.
- (6) That I command a good reputation and respect in general public.
- (7) That I have not availed post matric scholarship for the same programme name or course from any College/University/Institute.

Deponent (Student)

Date: _____

Place: _____