Yearly Status Report - 2019-2020

<table>
<tr><td colspan="2" align="center">Part A</td></tr>
<tr><td colspan="2">Data of the Institution</td></tr>
<tr><td>1. Name of the Institution</td><td>GOVERNMENT S.P.M.R. COLLEGE OF COMMERCE</td></tr>
<tr><td>Name of the head of the Institution</td><td>Prof. Ranjeet Singh Jamwal</td></tr>
<tr><td>Designation</td><td>Principal</td></tr>
<tr><td>Does the Institution function from own campus</td><td>Yes</td></tr>
<tr><td>Phone no/Alternate Phone no.</td><td>01912580965</td></tr>
<tr><td>Mobile no.</td><td>9419119869</td></tr>
<tr><td>Registered Email</td><td>principal.spmrcollege@gmail.com</td></tr>
<tr><td>Alternate Email</td><td>ranjeet4jamwal@gmail.com</td></tr>
<tr><td>Address</td><td>Govt. S.P.M.R College of Commerce</td></tr>
<tr><td>City/Town</td><td>Canal Road, Jammu</td></tr>
<tr><td>State/UT</td><td>Jammu And Kashmir</td></tr>
<tr><td>Pincode</td><td>180001</td></tr>
</table>

2. Institutional Status

Affiliated / Constituent	**Constituent**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Mrs. Archana Kaul**
Phone no/Alternate Phone no.	**01912580965**
Mobile no.	**9419253571**
Registered Email	**iqac.spmr@gmail.com**
Alternate Email	**arch_mag2000@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.spmrcollege.org

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.spmrcollege.org

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B+**	**75.16**	**2004**	**03-May-2004**	**02-May-2009**

6. Date of Establishment of IQAC	**15-Nov-2017**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Achievement	**09-Mar-2020 25**	**1700**
Induction Programme	**31-Aug-2019 1**	**1200**

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	XII	UGC	2015 365	5.6
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**6**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? E.Content as per syllabus developed: IQAC had proposed the development of EContent for all subjects. Accordingly, the faculty initiated the development of Econtent in March 2020 and by April 2020 , within a month's time during Covid Lockdown the study material was developed for the students to study at home. ? E Content made Available on College Website: The study material developed by the college was duly uploaded on to the college website. The department of BCA worked hard to make the study material available to the students. The Link of MOOC was there on College Website. The student had to visit the College Website and click the MOOC link to access the material ? Online training of Faculty: The IQAC requested the BCA department to equip the faculty with the comfort of using computer software for development of E.Content and the process of uploading the same. Accordingly the BCA department held online classes of the faculty, especially of the teachers uncomfortable with the process. They also trained them with the process of downloading Apps and conducting of Online Classes. ? Online Class work: IQAC proposed that the college takes the initiative and be the first among all the colleges in conducting Online Classes. As the Econtent was ready, the faculty could begin the online classes for that a one day workshop was organized by BCA dept. to acquaint the faculty with different platforms for online classes. In the first week of May 2020 Online classes began during the lockdown of Covid – 19. ? Installation of CCTV The proposal by IQAC for installation of CCTV was finalized and the process of installation of cameras was

initiated.. This is an ongoing process.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
• • Development of Academic as well as Activity Calendar of the College. • The IQAC proposed utilization of funds for the purchase of books. • Recommendation for installation of CCTV Cameras in the College. • Recommendation for purchase of Computers and Digital Boards. • To initiate introduction of Skill based courses. • Need for Optical Fibres in the College.	•• Academic as well as activity calendar is uploaded on the College website as well as displayed on the notice board. • The College has successfully purchase books for the Library under the funds allocated for the same. • CCTV cameras have been installed. • Computer and Digital Boards have been purchased. • Proposal for Skill based courses forwarded to Cluster University of Jammu • 05 Nos. Optical Fibre connection purchased.

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	21-Jan-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

There is a well planned and documented system of development of Curriculum for all subjects. The Cluster University of Jammu, Jammu in its statutes has stated that the authority for development and change in the Curriculum is given to Board of Studies of various subjects. The same may be coordinated by Dean,

Academic Affairs. The Courses of Study and the Syllabi for each course of UG as well as PG is prescribed or revised, as per need, by different Board of Studies of the University which gets dually approved by the Academic Council, as per the UGC guidelines. The concerned Boards of Studies shall ensure that there is uniformity in all the 5 (Five) units with equal weightage. The Curriculum of different subjects taught in the college is set in the Board of Studies meetings of Cluster University of Jammu, Jammu. All the Head of Departments attend regularly the Board of Studies meeting where after every three years the curriculum is revisited for any amendments. After the curriculum is approved by the Board it is forwarded to the Academic Council for approval and order by the Dean Academic Affairs. Further, it is then incorporated by the University and forwarded to the colleges at the time of commencement of the session. The syllabus is available to the students on the college website and hard copy is provided by the college library. The syllabus not only reflects the subject course to be studied but also includes the instruction for Mode of Examination with details of marking scheme. The Minutes of Meeting developed in the board of studies and the Syllabus copies are the curriculum documentation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	UG	15/07/2019
BBA	UG	15/07/2019
BCA	UG	15/07/2019
MCom	PG	15/07/2019
BCom	UG Honours	15/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	HRM, Marketing Management, Quality of worklife, Customer Satisfaction etc.	74
BCA	Blood Bank Management System, Learning Management System, Expert System	7
MCom	HRM, Marketing, Finance	30
BCom	B.Com Honours (HRM, Marketing, Tourism Finance etc.	37
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The IQAC has made it mandatory to collect feedback from stakeholders- students, teachers, alumni and parents. In this process they will collect and analyze the feedbacks from different stakeholders and submit the Report to the Chair for further development of the Action Taken Report (ATR) Feedback forms/formats are designed for the stakeholders. This includes Faculty, Student, Alumni and Parent's feedback. Faculty feedback from the students for the respective courses on various teaching/learning aspects. Placed below is the objective and process of Feedback form Objective: The objective of this exercise is to gauge the impact on the stakeholders of all the efforts at different levels made by the College. On the suggestions thus received the College intends to bring relevant changes where ever needed for enhancement and betterment of the Institution. The feedback is to be collected, analysed and a report is to be developed based on the opinions of the stakeholders, further action is taken by the Head of the Institution as may deem fit. Specific activity feedback is taken to analyse the understanding capability of the students. Faculty feedback from the students for the respective courses on various teaching/learning aspects. Feedback about the infrastructural facilities is taken from the students in the general feedback form for improving lab and other facilities. The feedback so obtained is analysed for further improvement and development of the college. Feedback from the parents is taken by interacting with them during parents teachers meet. Feedback as per the prescribed format is also taken from the alumni for suggestions and improvements in the curriculum and other co-curricular activities to expand the scope of academic improvement and excellence. Faculty feedback is also taken and their suggestions are incorporated in syllabus revision, classroom environment, campus discipline etc. From all the feedback forms we are able to make out whether the proper

teaching learning process is in place. Also, this process enables the institute to improve the areas wherever necessary. The feedback initiatives undertaken by our institutions is thus, a key tool which triggers continuous improvement in the quality of the institution. Methodology: • The Feedback on various areas of Teaching Learning process and infrastructural developments are collected from students by circulating the Feedback Forms to them. • It will be distributed and collected by the IQAC. Further after developing feedback analysis the IQAC will make a detail report by deliberating on various suggestions made by the stake holders. • The IQAC developed Action Taken Report based on various suggestions will further be submitted to the Chair • The Chair would hold meeting with the Head Departments of Various subjects. After discussing the Action Taken Report will be developed for further circulation among the staff members by the IQAC • Departmental level meetings will be held to execute and implement the action plan.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Honours	35	750	45
MCom	PG	35	750	29
BCA	UG	40	16580	32
BBA	UG	72	16580	72
BCom	UG	901	16580	832
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3327	59	52	2	8

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
62	62	105	1	1	25950
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system aims at bridging the gap between the teachers and students. Govt. SPMR College of Commerce has developed a well-structured student mentoring system. Here, the students are divided into

groups depending on the sections of each semester. Each group is assigned a teacher- mentor who performs mentoring duties. This enables the students to approach their teachers freely for both educational and personal guidance. This mentor- mentee system centers on the various needs of our students. Mentor regularly interacts with the students and monitors their academic performance and attendance. Students are counselled by the mentors, subject faculties and HOD for improving their academic performance and attendance. Mentors counsel the students regarding their performance and schedule additional lectures in the form of remedial classes/ solving previous years question papers/ giving guidance in preparing for examinations etc. The students are given guidance for career, personal, besides academic issues. A special arrangement also, is made available to the students to deal with psychosocial Issues. The mentor also provides counselling and guidance to the students regarding personal and academic issues. The role of the mentor is to nurture the students and guide them for any issues they are coming across. Students are supported and guided both in co-curricular and extracurricular activities. The mentor of the class supports the students in all the possible ways to enrich their academic performance. They help the mentees make the most of their college life, maximizing their academic potential and promoting their personal development.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3386	62	1:55

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
43	40	3	Nill	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Mrs. Barbara Kaul	Associate Professor	The Best Citizens of India Award 2019
2019	Mrs. Savita Jamwal	Associate Professor	ADG Commendation Award
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	1COM	Semester	21/10/2020	24/12/2020
BBA	1BBA	Semester	21/10/2020	24/12/2020
BCA	1BCA	Semester	21/10/2020	24/12/2020
BCom	3COM Honours	Semester	21/10/2020	24/12/2020
MCom	2COM	Semester	21/10/2020	24/12/2020
		View File		

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Govt SPMR College of Commerce is a constituent college of the Cluster University, Jammu and is guided by the regulations formulated at University level in all the matters pertaining to syllabi, examination and evaluation. The Minor Evaluation is an integral part of the teaching-learning process specified by the Cluster University, Jammu. The college takes Minor Tests to evaluate learning levels of the students. There is a centralized, transparent, robust and continuous internal assessment system regulated by the Examination In-charge of the college. • The evaluation pattern adheres to ensure strictness and transparency in the Internal Assessment and the same is communicated to students. In UG courses, 20 and in PG courses 40 in each paper are awarded through internal assessment while the remaining 80 and 60 respectively are awarded on the basis of performance of students in end semester examinations. A student needs to attend at least 75 of the total lectures delivered in classes in order to appear in the end semester examinations. The college informs well in advance the date and syllabus of the internal assessments and displays on notice boards and college website the internal examination schedules. There is one Minor test per semester in UG and two Minor test per semester in PG. Generally this test is conducted centrally by the Examination In-charge as per University Statues. The answer sheets are distributed room wise along with question papers and attendance sheets to the invigilators. After examination the answer sheets are collected by the invigilators and submitted to the Examination In-charge for further process. • The setting of question paper and the evaluation of answer scripts is done by concerned course faculty as per the University statutes pertaining to examination. • Underperforming students are guided for improvement (remedial teaching) and retests are conducted for such students. • From the academic year 2019-20 i.e. COVID pandemic situation, new vistas of online teaching-learning are opened, thus ensuring continuity as well as change in learning experiences. The college after observing COVID-19 protocols and SOPs issued from the Department of Disaster Management and in accordance with UGC guidelines introduced and conducted online tests for which both Teachers and students were trained to use Google drive and Google forms. Teachers were taught to generate links of test and sharing these test links on Wise-app, google classroom and WhatsApp groups. The entire process of conducting online unit-wise internal assessments was centrally managed by the Examination In-charge and Internal Assessment Committee which ensured smooth functioning without any compromise on secrecy. The schedule of the Minor tests was published well in advance on the college website and shared on online teaching platforms by the teachers also. Students use their android mobiles or computers. The results of e-tests are auto generated. The statues of Cluster University of Jammu has given a detailed understanding of conduct of internal examination with respect to 17.12

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Govt. SPMR College of Commerce prepares an academic calendar and makes it available to its students and teachers at the beginning of the academic session. It lists tentative schedule of all the major academic, co-curricular activities to be organised at different times in the academic session from 1st June, 2019 to 31st May 2020. It contains the required information regarding the dates of different examinations to be conducted under the semester system. By providing timely information to students and teachers, the calendar enables them to plan well in time their academic work, preparation for their examination and their participation in social and cultural activities without any ignorance and confusion. The Principal and faculty members in-charge of various activities, make all efforts to adhere to the academic calendar mainly in the interest of the students. Important activities such as orientation of freshers including anti- ragging talk, observance of all National Days, tree plantation, community outreach activity, teachers day celebrations, health

activity, Manodarpan activities, Gandhi Jayanti, Swachtta Abhiyaan, Independence day, Hindi diwas, Blood donation camp, women cell programme, sports, NSS and NCC camps, etc. are held invariably on the days specified in the calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.spmrcollege.org

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1COM	BCom	Commerce	830	677	81.56
1BBA	BBA	Management	65	55	84.61
1BCA	BCA	Computer Application	33	21	63.63
3COM	BCom	Honours	44	43	97.72
2COM	MCom	Commerce	30	29	96.66

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.spmrcollege.org

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	Nill	Nill	Nill

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	Nill	Nill	Nill

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	Nill	Nill	Nill	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	1	Nill
National	Urdu	7	Nill
International	Commerce	2	Nill
International	Mathematics	1	Nill
International	Computer Applications	2	Nill

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Urdu	4
Commerce	5

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	Nill	Nill	Nill	Nill	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	Nill	Nill	Nill	Nill	Nill

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	11	25	Nill	2
Presented papers	8	2	Nill	Nill

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Teacher's day celebrated on 5/9/2019	Dept. Of Management Studies	3	90
Freshers day celebration on 31/8/2019	Dept. Of Management Studies	19	145
KAS Annu Sharma, KAS Manish Bhagat and KAS Abhimanyu Singh Interacted with students on 22/8/2019	Dept. Of Management Studies	5	80
A panel discussion to discuss Implementation of Drug De addiction policies/bottlenecks in Jammu and Kashmir on 1/8/2019	Dept. Of Management Studies	4	75
Tree Plantation Drive by Eco club of Dept of EVS on 16-09-2019	Dept of EVS	9	Nill
Poster making competition on the topic 'Plastic waste management' organised on 25/09/ 2019.	Dept. of EVS in collaboration with NSS/NCC	7	20
Lecture on single use plastic organised by on 28th sept. 2019	Dept. of EVS	6	77

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Celebration of Kargil Vijay Diwas	NSS	Poster Making 25-26 July 2019	2	27
Plantation Drive	NSS in collaboration with Mahindra Mahindra Group	Plantation of 50 medicinal ornamental tree saplings in the College. 23-08-2019	2	35
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	Nill	Nill
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Webinar and Online Quiz	1. How the Covid-19 will effect Children Mental Health 2. Covid-19 Awareness Quiz (Inter College)	JK Higher Education Department	02/05/2020	02/05/2020	3680
Induction Programme	Flagship Programme of Employment and Skill Enhancement Scheme	JK Higher Education Department	27/01/2020	01/02/2020	55

Training Programme	Information Technology domain Skill Training clubbed with employability for students of Sem VI	JK Higher Education Department	10/02/2020	22/02/2020	40

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Nill	0	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
113.38	76.19

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
0	Nill	0	2021

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	**30961**	**Nill**	**2162**	**1589510**	**33123**	**1589510**
e-Books	**Nill**	**Nill**	**19950**	**5900**	**19950**	**5900**
e-Journals	**Nill**	**Nill**	**6000**	**Nill**	**6000**	**Nill**
Weeding (hard & soft)	**Nill**	**Nill**	**4**	**Nill**	**4**	**Nill**

[View File]

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	**0**	**0**	**Nill**

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	**75**	**4**	**2**	**0**	**0**	**0**	**1**	**100**	**0**
Added	**30**	**0**	**5**	**0**	**0**	**0**	**0**	**0**	**0**
Total	**105**	**4**	**7**	**0**	**0**	**0**	**1**	**100**	**0**

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
46.13	**29.32**	**18**	**14.65**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

> **The college has various committees like Purchase Committee, Development Committee, Library Committee, Sports Committee, Repairs Maintenance Committee and stock-verification staff that oversee and supervise the utilization and**

maintenance of the support facilities of the college. To maintain and upkeep the infrastructure ,College facilities and equipments, following activities are undertaken by college:- ? Regular maintenance of Computer Laboratory equipments are done by Laboratory Assistant. ? Overall development of campus is done by College development Committee, College purchase Committee and Beautification Committee of the college. ? Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by college Fourth Class Employees. ? College campus maintenance is monitored through regular inspection. ? Upkeep of all facilities and cleanliness of environment in hostel is maintained through Hostel committee. ? The College also maintains and repairs IT infrastructure such as computers, internet facilities including Wi-Fi and broadband. Updating of software is done by lab assistants. ? The College also keeps maintenance of wooden, furniture, electrification, and plumbing. ? Regular maintenance of the water cooler and water purifier is done by the College . ? The maintenance of the reading room and stock verification of library books is done regularly by library staff. Notices regarding the procedures and policies for utilizing physical, academic and support facilities - library, sports complex, computers, classrooms are issued time to time from the office of the Principal. The Library Committee allocates funds for purchase of new books and other requirements of the library. The library acquires the reading resources on the recommendations of the teachers, countersigned by the teacher in-charges of the Departments and Convener of the Library Committee. Some of the general and reference resources, needed by the library, are purchased by the Librarian in consultation with the Convener of the Library Committee. The various rules and regulations for the usage of Library and its resources is displayed at various places of the Library. The Institution constantly upgrades its IT infrastructure as per the requirements, from time to time. The Institution also ensures that all the students are provided with adequate IT infrastructure. The college has well equipped sports section. This Department is looked after by a qualified Physical Director. After class hours, regular practices are made by the students in college campus for team events. Consequently, the college has won medals and prizes in various tournaments/ competitions. The Sports Department has a separate Gymnasium also. Maintenance and utilizing of physical, academic and support facilities is an important aspect of the internal and external audits.

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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial Aid	49	98000
Financial Support from Other Sources			
a) National	Central Sector Scheme Scholarship Post Matric Scholarship, OBC, SC, PH, ST, Minority students, Pahari Speaking	1039	Nill
b)International	0	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skills BCOM • Fundamentals of Direct Tax • Entrepreneurship • Ecommerce • Personal Selling Salesmanship BBA • It skills for Managers • Personality Development and communication skills • Soft skills For Business • E- Accounting (BCO	01/06/2019	3351	College
Employability Skill Scheme	19/02/2020	90	JK Higher Education Department
International Yoga Day	22/06/2020	20	NSS Unit of the College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career Counselling	Nill	90	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
19	19	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
00	Nill	Nill	Nill	Nill	Nill

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	6	Govt. SPMR College of Commerce	M.Com	Nill	Ph.D
2019	48	Govt. SPMR College of Commerce	B.Com	Nill	M.Com
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
SET	Nill
SLET	Nill
GATE	Nill
GMAT	2
CAT	1
GRE	1
TOFEL	Nill
Civil Services	2
Any Other	2
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
10	Inter College, Inter University	432
16	Inter College, Inter University	179
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	International Handball Tournament	International	1	Nill	310	Arya Chadha

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students Union is the most important body representing all the students of the College. The student representatives work as office bearers and members in the Students Union, which works for the general interest and the welfare of all the College students. It brings grievances and the problem of the students into the notice of the appropriate authorities and organizes various activities including fresher's party, farewell, educational trips, student's welfare programmes and cultural activities. Students union elections are being held to elect 5 office bearers: a) President b) Vice- President c) Secretary d) Joint-Secretary e) Treasurer The Students Union constitution and functions on the guidelines laid by the Cluster University of Jammu. Some additional guidelines are annually framed by the College Students Union Advisory Committee to ensure smooth working. Apart from the student union, all the societies and centres of the college have the students as their office bearers who work under the guidance of faculty members. The Internal Quality Assurance Cell (IQAC) of the college has one representative each from amongst the current Students and Alumni.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

24

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college administration encourages the culture of participative management involving all staff members in the overall functioning of the college. • Principal is the administrative head of the college and all powers of college administration and drawing and disbursing powers as per JK Govt. Financial Code and Civil Service Rules are vested with him, however, the overall functioning of the college has been decentralized. • Complete management of academic and administrative matters of the college is managed by the committees constituted by the college principal in consultation with senior staff members. • Committees are headed by senior teachers as Conveners of Committees with four to five or more members in each committee. These committees meet frequently to discuss the issues and the decisions taken are implemented after following proper protocol. • Mandate of each committee is defined. • The college committees have been empowered to be an essential component for the smooth conduct of academic and administrative matters of the college. Apart from these committees, Principal also forms some other committees time to time for

carrying out any specific tasks.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Govt. SPMR College of Commerce is the constituent college of Cluster University of Jammu, so all decisions regarding the curriculum development are taken by the university in Board of Studies meetings held annually in each subject which the college statutorily follows. All HODs/many senior faculty members from the college are members of these university designated curriculum/course development/revision committees.
Teaching and Learning	The college administration has encouraged all the teachers to make use of ICT tools in the teaching learning process to make the teaching easy, understandable and result oriented. The faculty members shifted to online mode of teaching during the Covid-19 pandemic and college was able to complete the syllabi well in time. The college also organizes workshops, lectures and seminars/webinars regularly for students and teachers.
Examination and Evaluation	Both minor and major exams are conducted by the college as per the set norms of Cluster University of Jammu under CBCS pattern. All the minor assessment sheets and internal major sheets are evaluated by the college faculty and result is displayed on the college notice board. All queries of the students are addressed before uploading the marks on the university portal. A separate examination section has been created in the college to address the concerns and difficulties of the students.
Research and Development	The generation of new knowledge is important for a progressive society. The college has established a research laboratory for inculcating the spirit of research and innovation among faculty members and Post-Graduate students.
Library, ICT and Physical Infrastructure / Instrumentation	Every year all the departments procure books for the college library

	as per the prescribed syllabus and need of the students. College has initiated the process of library automation and storing capacity has also been enhanced with addition of almirahs.
Human Resource Management	The process of recruitment and transfer for teaching and non-teaching staff is regulated by the government agencies/ departments. Teachers are encouraged and permitted to participate in general and specific training programmes like induction programmes, refresher courses, faculty development programmes and workshops.
Industry Interaction / Collaboration	The placement cell of the college is collaborating with the industry for grooming personality and placement purposes. Moreover, the students of BBA B.Com. Hon's have to go for field work in any industrial/trading/service organization for at least six weeks for project work during 5th and 6th semester. They prepare the project report under the guidance of their guide and submit three copies of the same for evaluation. The Principal of the college appoints a two member committee (one internal one external) with 3 years of teaching experience for the assessment of this report.
Admission of Students	Centralised admission process both merit and entrance based is adopted by the Cluster University of Jammu through online mode in every academic session for admission to the 1st semester of all the programmes. Students are required to pass at least 50 percent credits for their admission to the 5th semester. Multiple checks have ensured a dispute and grievance free admission.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The college has developed an online feedback system which will be utilized to take feedback from students, teachers, alumni and parents regarding teaching learning process and college infrastructure. Suggestions are being invited from them for continuous improvement.
Administration	The college administration has taken many steps for developing paperless work culture in the campus. All the staff members are required to mark their attendance through AEBAS or face

	recognition based attendance twice a day. Official Whatsapp group and email has been created by the Principal for dissemination of information regarding meetings/ decisions taken and staff also make use of these online services to apply for leave etc.
Finance and Accounts	The accounts section of the college make use of IT-based JKPAYSYS launched by government in order to bring transparency, reduce errors and lessen the workload. GEM is used for making online purchases.
Student Admission and Support	A centralised well-structured online admission process is in place by using the university portal.
Examination	Students fill their examination forms, can download admit cards and access their results online on the university portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme	10	02/01/2020	04/11/2020	05
General Orientation	2	02/07/2019	25/11/2019	28

Course				
Refresher Course	5	11/09/2019	31/12/2020	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
40	62	25	25

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
All rules and procedures applicable to government employees of Jammu Kashmir UT apply to the employees of this college also.	All rules and procedures applicable to government employees of Jammu Kashmir UT apply to the employees of this college also.	College provides financial aid to the orphan/poor students which are not covered under any scholarship scheme of the Central/UT governments. 49 students were provided financial aid during 2019-20. The Cluster University provides insurance cover to enrolled students through General Insurance Company on the payment of nominal fee as a component of admission fee.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has to follow the prescribed financial code of the JK Govt. for all financial transactions. Financial Audit is an annual activity. There are different kinds of financial audits conducted in the college. One by the Audit and Inspections Department of the J K Govt. and another by the Accountant General (AG). These agencies audit the complete record of the financial transactions and identify any deviation that may have been committed in any financial transactions and other administrative matters of the college. All paras /half margins are defended and explained to the auditors and incase they are not satisfied audit report is sent to the administrative department for action under rules. Reconciliation of income and expenditure is done with AGs every quarter of the financial year. The funds received from UGC and other agencies of GOI are audited by chartered accountant and reports are submitted to the funding agency for settlement of accounts from time to time.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nill	0	0

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6.4.3 – Total corpus fund generated

0	

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	College
Administrative	Yes	A.G Office	Yes	Colllege

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No

6.5.3 – Development programmes for support staff (at least three)

No

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Digitization of Class Rooms, Introduced Programme of B.Com Honours, E-Content

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Achievements	Nill	09/03/2020	05/08/2020	1700
2019	Induction Programme	Nill	31/08/2019	07/09/2019	1200

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Poster Making and Pledge on "Beti Bachao Beti Padhao"	18/02/2020	24/02/2020	69	51
"Women Scooter Rally" to celebrate "International Women's Day"	08/03/2020	08/03/2020	5	Nill

Posters and Thank you cards -for the live Goddess on the earth were made to celebrate "World Mother's Day"	10/05/2020	10/05/2020	15	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Students are made aware to various prevalent environmental problems and several brain-storming sessions and lectures are regularly organized to find solutions to these problems. Furthermore, students are trained to tackle these environmental problems on individual basis. Awareness is spread among students through poster-making competitions/lectures etc to maximise the spirit to preserve nature and environment. To put words into action , plantation drives are regularly conducted in the college campus as also awareness about the ill-effects of plastic use is brought to light among staff and students. In this context the Department of EVS in collaboration with NSS/NCC unit of the college organized a poster-making competition on the topic 'Plastic waste management' on the 25th of Sep. 2019. On the 28th of Sep. 2019 again the Department of EVS organized a lecture on 'Single use plastic' in order to further highlight the detrimental effects of plastic on the environment. The college remains committed to the concept of alternative energy sources and in order to do so the lighting system of the college has completely been replaced by LED bulbs. All power back-ups are largely inverter units, online UPS and use of fuel generators is minimized to check the risk to environment.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nill	3	22/04/2020	2	Poster Making on theme- Save the Mother Earth.	Need to protect earth	14
2020	Nill	3	20/04/2020	4	Awareness Campaign for Covid-19: Preparation of face	Cloth face masks were stitched/ made by Volunteers and	33

					Masks	NSSPOs at their res pective places and distr ibuted to needy at the irres pective places. Awareness regarding use of face mask was also made.		
2020	Nill	3	14/04/2 020	4	Two awareness Word Collage depicting two messages- "Jan Hai toh Jahan Hai" and "Stay Home Stay safe" were made and	Awareness on Covid-19		40

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Cluster University of Jammu- Act, Statutes and regulations	Nill	The code of conduct for students is drafted and published in chapter 13 of cluster university of Jammu- Act, Statutes and regulations . The college also has discipline committee and anti-ragging committee which look after the overall conduct of the students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gandhi Jayanti Celebration	02/10/2019	02/10/2019	50
National Unity Day	31/10/2019	31/10/2019	35
Celebration of Kargil Vijay Diwas	25/07/2019	26/07/2019	27

Celebration of 150th Birth Anniversary of Mahatama Gandhi	27/09/2019	04/11/2019	77
Rashtriya Ekta Diwas	31/10/2019	31/10/2019	40
World Earth Day-2020	22/04/2020	22/04/2020	14
6th International Yoga Day-2020	18/06/2020	21/06/2020	21

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation Drive 2. Cleanliness Drive 3. Ban on the use of plastic bags 4. Emphasis on use of LED bulbs 5. Regular watering of flowers and plants in the campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Practice 1: Excellence in Sports Holding on steadfastly to the revered culture of high class performance and achievements in the sphere of sports the college came together as a living example of fighting challenges in the era of pandemic in an undiminishable effort to keep the sporting torch alight. While maintaining strictest adherence to COVID-19 protocols the athletes with all the support and backing of the College Sports department trained under tough circumstances and bagged Championship trophies in Football(men), Table-Tennis(men), Weight-lifting and Power-lifting(men) as also Handball(men) with a winning trophy for women in Chess in the inter-college tournaments held by the Cluster University of Jammu. The same standard was upheld in the Sports Festival 2020 organized under the auspices of the Higher Education Department JK with Championship medals in Football, Hockey, Tug of War, Table-Tennis and Runner- up in Badminton (men). The simultaneous and successful double whammy under two different organizing agencies catapulted the College's sports reputation to soaring heights. Raising the bar all the time the College hit International success in the form of Arya Chadha, a student of B.Com Semester III who participated in International Handball Tournament (Inter-zonal Urban games) organized by World Games Urban Fedration held at Pokhra Nepal from 15th to 17th of Sept. 2019 as the Indian team came out winners with the Gold Medal. Ishan Khanna, a B.Com Semester VI student contributed by taking it to the next level with participation in the prestigious Santosh Trophy, the highest National Level Platform in competitive Football held at Utrakhand in the session 2019-20. Practice 2: Placement of students The College understood the need of making students feel financially secure during such uncertain times which COVID-19 brought in its wake. This sense of giving comfort of jobs brought the college to closely study areas and channels which could help them. At that time the Ministry of Labour and Employment was offering training to SC/ST and lower income youth for employability free of cost. Manodarpan - Psychology Placement Committee after a series of deliberations with Tata Consultancy Services (TCS) requested them to widen their approach of training so that maximum students get the benefit during such trying times of COVID-19. With the result TCS brought in student ratio to 60 : 40. This online training of 60 days brought with it a sense of worth among the students who felt that they were mostly wasting their time sitting at home worrying about their future. The College opened up this scheme to other colleges also. Two batches of 50 each were made where students from other colleges of Jammu and Kashmir

also enrolled . Around 70 students of our college became part of this programme The impact of that training resulted in one student securing internship with TCS and a job in future with TATA group, while 10 students are working with external (private) employers and 8 students are going through the recruitment process with multiple round of interviews

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.spmrcollege.org

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution aims at developing overall personality of the students. In this process the students, besides acquiring formal education, are motivated to participate in different co-curricular activities which not only help them to identify their own potentials and skills but also develop an understanding of the environment and social sensitivity required to become a responsible citizen. The NSS unit of the college plays a significant role in inculcating socially responsible behavior in students. The unit has helped the students to develop their basic social skills, a sense of connection with the society and the confidence that they can make a difference in the society. Because of strong NSS unit operating in the college, the students during COVID-19 pandemic made all possible endeavors to create awareness in their neighborhood regarding importance of social distancing, using face masks and sanitizers to protect from coronavirus. The NSS unit of the college organized various awareness programmes such as Collage Making, Poster making competition, etc. Two awareness Collage depicting two messages- "Jaan Hai toh Jahan Hai" and "Stay Home Stay safe" were made and posted in various student groups, college group, NSS Cluster University of Jammu and at NSS Page of social media platforms. Two Poster making competitions on themes-Social Distancing against COVID-19 and NSSGCWGN Fights # Covid-19 were organized. In addition, face masks were stitched by Volunteers and NSSPOs at their respective places and distributed to needy. Further, a tribute was paid to Covid-19-Heroes by NSS volunteers by making Thank you cards. Besides, the students are also motivated to participate in different events organized by different universities for overall enhancement of their personality.

Provide the weblink of the institution

http://www.spmrcollege.org

8.Future Plans of Actions for Next Academic Year

 IQAC proposes the Future Plans of action for next academic year Digitize boards for Class Room: • IQAC proposes to digitize the writing boards in order to change the classes into Smart Class rooms and install the boards in all the classes in a phased manner. The IQAC has proposed to introduce Skill based courses: • IQAC proposes introducing of Skill Based Courses and approach ICSI ICAI for the signing of MOU. IQAC proposes to complete the Installation of CCTV: • The proposal made by IQAC for installation of CCTV in the college is yet to be completed. Since the college planned to convert normal classrooms into the digital classrooms accordingly keeping in view the security of the devices as well as to check the interference of the outsiders in the College campus the IQAC proposed to install the CCTV cameras in the College campus at various points. Further for the proper functioning the digital classrooms the IQAC also proposes to purchase the Genset. IQAC proposes to install College Layout Boards: • The IQAC also proposes for hoarding, layout plan, sign board of the College etc. at different locations of the College. Long pending demand of students for

installation of Water Coolers: • IQAC proposes to provide Water Coolers for the Students. Efforts will be made to install additional water coolers for students. Automation of Library initiated: • The committee also proposes Automation of the Library after proper handing and taking over of charge.