

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2016-17

I. Details of the Institution

1.1 Name of the Institution

GOVT. SPMR COLLEGE OF COMMERCE

1.2 Address Line 1

Canal road

Address Line 2

Jammu

City/Town

Jammu

State

Jammu & Kashmir

Pin Code

180001

Institution e-mail address

Principal.spmrcollege@gmail.com

Contact Nos.

01912544321

Name of the Head of the Institution:

Prof. Jagdish Lal Bhagat

Tel. No. with STD Code:

01912544321

Mobile:

9419119869

Name of the IQAC Co-ordinator:

Gopal Sharma

Mobile:

7006861047

IQAC e-mail address:

sharmagr009@gmail.com

1.3 NAAC Track ID (For ex. MHCogn 18879)

JKCOGN11115

OR

1.4 NAAC Executive Committee No. & Date:

EC/32/106 dated May 03 2004

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.spmrcollege.org

Web-link of the AQAR:

<http://www.spmrcollege.org/AQAR2012-13.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	76.15	2004	2009

1.7 Date of Establishment of IQAC :

03.05.2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR _____ 2014-15 _____ (DD/MM/YYYY)4
- ii. AQAR _____ 2015-16 _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

NIL

2.7 No. of Employers/ Industrialists

NIL

2.8 No. of other External Experts

NIL

2.9 Total No. of members

06

2.10 No. of IQAC meetings held

NIL

2.11 No. of meetings with various stakeholders:

No. Faculty

NIL

NIL

Non-Teaching Staff Students

NIL

Alumni

NIL

Others

NIL

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

NIL

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. **3** International **X** National **X** State **2** Institution Level **1**

(ii) Themes

1. Women Empowerment Societal Contribution (State Level)
2. UN GOAL 8 (State Level)
3. Communication Techniques (Institution Level)

2.14 Significant Activities and contributions made by IQAC

- **Organized workshop for faculty with IBM in collaboration with Dept. of English**
- **4. Knowledge Sharing program Changing Teaching Methodology –Experiential Learning and Case Study with IBS, Gurgaon**
- **Infrastructural repairs carried out in college**
- **Books for library purchased**

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • Recommended FDP programmes. • Recommended repair of Infrastructure in the college. • Recommended purchasing of books, 	<ul style="list-style-type: none"> • Organized workshop for faculty with IBM in collaboration with Dept. of English • Infrastructural repairs carried out in college • Books for library purchased

* *Attach the Academic Calendar of the year as Annexure. (www.spmrcollege.org)*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

NIL

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NA	NA	NA	NA
PG	01	NIL	NIL	NIL
UG	04	NIL	NIL	NIL
PG Diploma	01	NIL	NIL	NIL
Advanced Diploma	NA	NA	NA	NA
Diploma	NA	NA	NA	NA
Certificate	NA	NA	NA	NA
Others	NA	NA	NA	NA
Total	06	NA	NA	NA

Interdisciplinary	NA	NA	NA	NA
Innovative	01	NA	NA	01

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	NA
Annual	02

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision carried at the university level by the Board of Studies. The University adopted the CBCS pattern as per UGC Guidelines.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
25	12	10	01	02

2.2 No. of permanent faculty with Ph.D.

02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
10	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	18

2.4 No. of Guest and Visiting faculty and Temporary faculty

NIL

NIL

31

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	NIL	01	01
Presented papers	01	06	NIL
Resource Persons	NIL	NIL	NIL

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Constructive interaction between students and faculty

Various discussion groups are created involving the whole class information or articles related to subjects are circulated in the class.

Continuous evaluation through projects and presentations

Self learning activities are carried out in classes.

2.7 Total No. of actual teaching days during this academic year

190

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- **Routine Internal exams along with class tests are conducted**
- **Seminar /presentations/ project work is regularly encouraged.**
- **Continuous evaluation is carried out throughout the year through regular tests, objective tests, projects and presentations etc.**
- **End semester Examinations are conducted as per University norms**

2.9 No. of faculty members involved in curriculum restructuring/ revision /syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

05

NIL

NIL

2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Pass %
B.com	83.12
B.Com (Hons)	96.82
BBA	93.65
BCA	63.63
M.COM	92.30
PGDBM	0

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- **Internal assessments**
- **Feedback from students on faculty and infrastructure**
- **Result analysis**
- **Remedial classes**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	NIL
UGC – Faculty Improvement Programme	01
HRD programmes	NIL
Orientation programmes	02
Faculty exchange programme	NIL
Staff training conducted by the university	01
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	03
Others	NIL

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff & Technical Staff	33	01	33	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC constantly promotes research temperament among the faculty members.
- The faculty is inspired to undertake new projects and develop research aptitude.
- The staff members are encouraged to attend refreshers, Orientation courses, induction programmes, faculty Development programmes from time to time.
- The Non Ph.D faculty members are encouraged to go for PhD.
- Faculty members who are pursuing PhD are constantly supported to complete their doctoral research.
- The faculty members are inspired to attend and present papers in seminars, International and National Conferences.
- They are also encouraged to publish research papers in Journals of national and International repute.
- IQAC disseminates information regarding minor projects, their funding agencies, conferences (International and National), Workshops and Seminars.
- Resource Persons from reputed universities and organisations are invited for healthy fruitful interactions with faculty as well as students.
- Extension activities are conducted to sensitize the students related to environment and social issues.
- Various activities like Swachh Bharat Abhiyan , Blood Donation Camps, AIDS Awareness Camp, Health Awareness camps are organised to sensitize students about social issues.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	09	05	-
Non-Peer Review Journals	-	-	-
e-Journals	01	-	-
Conference proceedings	01	-	-

3.5 Details on Impact factor of publications:

NIL	NIL	NIL	NIL
Range	Average	h-index	Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects (other than compulsory by the University)	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

X

3.7 No. of books published i) With ISBN No.

01 Chapters in Edited Books
 05

ii) Without ISBN No.

x

3.8 No. of University Departments receiving funds from

UGC-SAP	NIL	CAS	NIL	DST-FIST	NIL
DPE	NIL			DBT Scheme/funds	NIL

3.9 For colleges

Autonomy	X	CPE	X	DBT Star Scheme	X
INSPIRE	X	CE	X	Any Other (specify)	X

3.10 Revenue generated through consultancy

X

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	0	0
Sponsoring agencies	0	0	0	0	0

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution

who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

S.NO.	NAME OF ACTIVITY	TOPIC	DATE	STUDENTS PARTICIPATED
1.	One Day State Level Seminar organized by Women Study Centre & Dept. Of English	Women Empowerment Societal Contribution	15/03/2016	x
2.	One Day workshop (Technical)on Communication Techniques	Life Long Learning	16/02/2017	X
3.	In BBA Department lecture by Director Business School		Oct. 2016	X

	University of Jammu Prof. B.C. Sharma			
4..	One Day State Level Seminar	Goal 8 of UN	02/03/2017	x
5.	One Day workshop on Gender Sensitization in collaboration with Department of Life Long Learning ,University of Jammu	Gender Sensitization	09/03/2017	150 participants
6.	Quiz Competition organized by RBI	General Awareness	12/05/2017	x
7.	Launch of FEE Wavier Scheme for CS Foundation /CS Executive Program		27/05/2017	x
8.	FDP Knowledge Sharing program Changing Teaching Methodology – Experiential Learning and Case Study in Collaboration with IBS, Gurgaon	FDP	27/02/2016	40
NSS ACTIVITIES				
1.	Plantation Drive on the theme “Plant tree Save Nation” was organised by SPMR college in collaboration with JMC. Asst. Commisioner Shub Mehta ,Revenue officer Romesh Sudan participated		12/08/2016-13/08/2016	100
	SWACHH BHARAT ABHIYAAN		28/09/2017-29/09/2017	140
	2. Cleaniness Drive of the college Premises			
	3. Massive Rally through Canal Road ,Bhagwati Nagar & Interactive Sessions were held with Rehriwalas ,students & public at large to aware them to protect from Malaria , Chicken gunia & Dengue.			
	GANDHI JAYANTI		1/10/2016	20 speakers+150

	CELEBRATED			students
	4. Debate on life and achievements of Mahatma Gandhi.			
	5. A visit to the village Lower Dhounthly & Flower tributes to Mahatma Gandhi at Mubarak Mandi		02/10/2016	50 students
	6. Amount of Rs 4200/ collected by NSS Volunteers on Foundation For Communal Harmony			

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.72 ACRES	0		3.72 acres
Class rooms	36	0		36
Laboratories	04	0		04
Seminar Halls	03	0		03
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		0		0
Value of the equipment purchased during the year (Rs. in Lakhs)		0		0
Others				

4.2 Computerization of administration and library

- Administration Computerised
- Library Partially Computerised

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	29614	X	502	X	30116	367515
Reference Books		X		X		
e-Books	X	X	X	X	X	X
Journals	X	X	X	X	X	X
e-Journals	X	X	X	X	X	X
Digital Database	X	X	X	X	X	X
CD & Video	X	X	X	X	X	X
Others (specify)	X	X	X	X	X	X

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	75	04	100 Mbps	01	01	01	01	0
Added	0	0	0	0	0	0	0	0
Total	75	04	100 Mbps	01	01	01	01	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

NIL

4.6 Amount spent on maintenance in lakhs :

2.5 lacs

i) ICT	
ii) Campus Infrastructure and facilities	60.70 lacs
iii) Equipments	NIL
iv) Others	34.53 lacs
Total :	97.82 lacs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

<p>Notice board</p> <p>Display</p> <p>Student Faculty Meet</p> <p>Classroom Announcements</p>

5.2 Efforts made by the institution for tracking the progression

<p>The College has grievance committee for tracking Programme</p>
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5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3027	51	Nil	Nil

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

No	%
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2585	83.98
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Men

No	%
493	16.01

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2298	139	49	73	1	2560	2448	405	136	89	NIL	3078

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NIL

No. of students beneficiaries

NIL

5.5 No. of students qualified in these examinations NIL

NET	<input checked="" type="checkbox"/>	SET/SLET	GATE	<input checked="" type="checkbox"/>	CAT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
IAS/IPS etc	<input checked="" type="checkbox"/>	State PSC	<input checked="" type="checkbox"/>	UPSC	<input checked="" type="checkbox"/>	Others	<input checked="" type="checkbox"/>

5.6 Details of student counseling and career guidance

Held Placement Drives in collaboration with UDDAN agency under J&K GOVT..

No. of students benefitted

7

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
	Number of Organizations Visited	Number of Students Participated	Number of Students Placed
	6	250	07

5.8 Details of gender sensitization programmes

One day workshop on Gender Sensitization on 9th March 2017.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events **183**

State/ University level

National level

International level

183

X

X

SPORTS ACHIVEMENTS-2016-17

INTER- COLLEGE TOURNAMENTS/COMPETITIONS

183 players of our College participated in Inter- College Tournaments/Competitions (Men & Women) held in University of Jammu, Jammu in different games during the academic session 2016-17 and brought laurels to the institution during the academic session as per following detail.

- 1. Inter- College Swimming (men) Championship 2016-17. - Overall Championship Winner**
6 Gold Medal 1 Silver Medal
- 2. Inter- College Football (men) Championship 2016-17. - Championship Winner**
- 3. Inter- College Hockey (men) Championship 2016-17. - Championship Winner**
- 4. Inter- College Cricket (men) Championship 2016-17. - Championship Winner**
- 5. Inter- College Lawn Tennis (men) Championship 2016-17. - Championship Winner**
- 6. Inter- College Boxing (men) Championship 2016-17. - Overall Championship Winner**
1 Gold Medal 3 Silver Medal and 1 Bronze.
- 7. Inter- College Weight Lifting (men) Championship 2016-17 - Overall Championship Winner**

4 Gold Medal 1 Silver Medal and 3 Bronze.

- 8. Inter- College Handball (men) Championship 2016-17 - Runners-up Trophy**
- 9. Inter- College Kho-Kho (men) Championship 2016-17 - Runners-up Trophy**
- 10. Inter- College Table Tennis (men) Championship 2016-17 - Runners-up Trophy**
- 11. Inter- College Basketball (men) Championship 2016-17 - Runners-up Trophy**
- 12. Inter- College Fencing (men) Championship 2016-17. - 8 Silver Medal and 5 Bronze.**
- 13. Inter- College Power Lifting (men) Championship 2016-17 - Runners-up Trophy
2 Gold Medal 1 Silver Medal and 3 Bronze.**
- 14. Inter- College Taekwondo (men) Championship 2016-17 - 1 Gold Medal 1 Silver Medal and
7 Bronze.**
- 15. 43rd Annual Athletic Meet 2016-17 - Runners-up Trophy
5 Gold Medal 5 Silver Medal and 2 Bronze.**

No. of students participated in cultural events

	State/ University level	National level	International level
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5.9.2 No. of medals /awards won by students in Sports, Games and other events	183		
Sports : State/ University level	<input type="text" value="60"/>	National level <input checked="" type="checkbox"/>	International level <input checked="" type="checkbox"/>
Cultural: State/ University level	<input checked="" type="checkbox"/>	National level <input checked="" type="checkbox"/>	International level <input checked="" type="checkbox"/>

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	06	6,000/ Per Student
Financial support from government	252	X
Financial support from other sources	NIL	X
Number of students who received International/ National recognitions	NIL	X

5.11 Student organized / initiatives

Fairs : State/ University level	<input type="text" value="YES"/>	National level <input checked="" type="checkbox"/>	International level <input checked="" type="checkbox"/>
Exhibition: State/ University level	<input checked="" type="checkbox"/>	National level <input checked="" type="checkbox"/>	International level <input checked="" type="checkbox"/>

5.12 No. of social initiatives undertaken by the students: **Yes**

5.13 Major grievances of students (if any) redressed: **1. Process for establishment of Common room for Girl students initiated**
2. Repairment of washrooms

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

Looking into our strengths we endeavor to emerge as an Educational Institution of excellence in the field of Commerce, Management and Information Technology.

To promote and excel in entrepreneurial skills in the techno-savvy competitive era of liberalization and globalization.

Mission

- **To Enhance Job placement for students**
- **To develop strong and dependable Industry Linkage**
- **To create scope for Infrastructural improvements (Canteen, Toilets, Auditorium, Ramps, more classrooms)**
- **To introduce new courses - Vocational Courses**
- **To invite National / International Level experts in different subjects.**
- **To create and develop partnership with industries and corporate for student training / internship and opportunity for Faculty as consultant.**
- **To strengthen economic, cultural and social fabric of the region through education, research and enterprise to elicit tangible results in Business, Industrial and Information Technology sectors.**
- **To provide a vibrant hub for sports and co-curricular activities.**
- **To provide an effective platform for promotion of literary endeavors.**
- **To provide a technologically equipped campus.**
- **To produce dynamic entrepreneurs for the emerging India.**

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

College does not design the courses but the faculty members, through statutory bodies, participate in the process. To introduce new programmes or courses within the regulation of the state Government and University system, the college takes three to four months. The college is represented in the Board of study by a senior faculty member who interacts with the parent university on suggestion and observations about all the academic issues and help in bringing suitable changes periodically. They play a vital role in updating the syllabi and making them more relevant to the society and industry.

6.3.2 Teaching and Learning

Admissions to the various courses of study are made in accordance with the policy of reservation of the Govt. Of Jammu and Kashmir. An entrance examination is held to judge the student's knowledge and aptitude at the entry level in Bachelor of Commerce Hon's. The teachers personally look after the difficulties faced by students and extends all help at the time of need. The college follows teaching schedule as per the university academic calendar. The syllabi are divided according to the semester system of teaching. The internal assessment tests are conducted as per University rules. In courses where job training is necessary, students have to submit the project report after undergoing industrial training. Guest faculties are also invited from the academic or allied industrial sectors to share their expertise and to provide practical skills to the students

6.3.3 Examination and Evaluation

The college follows examination schedule as per the University academic calendar. Both external and internal assessment tests are conducted as per the University rules.

6.3.4 Research and Development

The college does not carry any research activities and only caters the need of one Post Graduate and four Undergraduate Programmes.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The College is located in the heart of Jammu city with organized campus of 3.72 acres and has a good computer laboratory with internet facility.

The College Library contains a large number of books available for students which can be issued to them as per norms. It provides Magazines and Newspapers for the study of students in Library reading room and also provides reprographic facility.

The facility of Indoor games like Table Tennis, Chess and Carrom are also available in the college. In outdoor games facilities for Volley ball, Kho-Kho and kabaddi are also available. Hostel facility is also made available to students.

6.3.6 Human Resource Management

The college encourages teaching faculty to participate in Orientation/ Refresher and other types of faculty development programmes for their career progression. Even the non-teaching staff also participates in various training programmes organized by different agencies from time to time.

6.3.7 Faculty and Staff recruitment

All the staff members in the college are recruited by the Jammu & Kashmir government recruiting agencies.

6.3.8 Industry Interaction / Collaboration

In courses where job training is necessary, students have to submit the project report after undergoing industrial training. Guest faculties are also invited from the academic or allied industrial sectors to share their expertise and to provide practical skills to the students

6.3.9 Admission of Students

Admissions to the various courses of study are made in accordance with the admission guidelines of the University and reservation policy of the Govt. of Jammu and Kashmir. An entrance examination is held to judge the student's knowledge and aptitude at the entry level in Bachelor of Commerce Hon's. The teachers personally look after the difficulties faced by students and extend all help at the time of need. The college follows teaching schedule as per the university academic calendar. The syllabi are divided according to the semester system of teaching. The internal assessment tests are conducted as per University rules.

6.4 Welfare schemes for

Teaching	As all the employees are government employees, so they take benefit of all the welfare measures undertaken by the government and affiliated university.
Non teaching	-----do-----
Students	The college provides financial aid to poor and needy students who are not covered under any scholarship scheme of the government.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done ?

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	UNIVERSITY	YES	COLLEGE
Administrative	YES	AG OFFICE	YES	COLLEGE

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

For PG Programmes

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

After the implementation of CBCS, many new courses (skill/generic) were introduced by the University, for which examination is conducted by the College internally .However external examination is done under university supervision.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NIL

6.11 Activities and support from the Alumni Association

Not initiated

6.12 Activities and support from the Parent – Teacher Association

Not initiated

6.13 Development programmes for support staff

NIL

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation derive is undertaken by the college on various occasions during a calendar year.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Preparation of Compost from solid waste

In order to manage the solid waste generated in the college, composting has been started for conversion of bio-degradable waste into manure. This manure is then used in the flower beds and lawns of the college. Thus, this innovation serves the purpose of proper disposal of solid waste, cleanliness and also provides organic manure for development of green campus.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- **Organized workshop for faculty with IBM in collaboration with Dept. of English**
- **Infrastructural repairs carried out in college**
- **Books for library purchased**
- **All the examinations, both internal and external, were conducted in a smooth and fair manner.**
- **All the committees were formed and they functioned effectively.**
- **Women Cell of the college is working effectively. The Women Cell organized one day panel discussion on ‘Gender Sensitization’.**
- **Various workshops/seminars were organized. One day workshop on “Communication Skills and Techniques” was organized by the college.**

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Practice 1: Green initiatives to inculcate green consciousness in students

The college plans various activities to inculcate green consciousness in students with a belief that these activities will enhance their awareness and motivate them to work for improvement of environment, both as a team as well as individual basis. Since the students act as messengers who carry out the message of clean and green environment to their homes and society as a whole, they are actively involved in green initiatives undertaken by the college.

As a part of green initiative, massive plantation drive was organized by the college in collaboration with Jammu Municipality Corporation. During the drive, several trees were planted in the college campus, thus making the campus green.

An awareness campaign on importance of trees in our day-to-day life was also initiated. Students enthusiastically spread the message of "Plant Tree Plant Nation".

Practice 2: Attention to Sports

The academic year 2016-17 can easily go down in the college history as greatest sporting year till date. The college's great sporting traditions surpassed all previous achievements by setting a new benchmark in sporting excellence with no less than seven Championship victories in the inter-college tournaments held by the University of Jammu. These include winning trophies in Football(men), Hockey(men), Cricket(men), Lawn tennis(men), Overall Championship Winner in Swimming(men) with 6 Gold and 1 Silver medal, Boxing(men) with 1 Gold 3 Silver and 1 Bronze medal, Weightlifting(men) with 4 Gold 1 Silver and 3 Bronze medals. Runner-up trophies in Handball(men), Kho-kho(men), table-tennis(men), Basketball(men), Power-lifting(men) with 2 Gold, 1 silver and 3 bronze medals, Annual Athletic Meet with 5 Gold, 5 Silver and 2 Bronze medals. 8 Silver and 5 Bronze medals in Fencing(men), 1 Gold, 1 Silver and 7 Bronze medals in Taekwondo(men). In addition to this, 28 players of different games participated in Inter-University Tournaments organized by different Universities.

7.4 Contribution to environmental awareness / protection

The college organized plantation and cleanliness drives to create awareness among the students and staff regarding environmental protection.

7.5 Whether environmental audit was conducted?

X

NO

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

<p>SWOT Analysis</p> <p>STRENGTH</p> <ul style="list-style-type: none">• Good Staff• Unity• Communal Harmony• Co-operative Staff• Coeducation• Hostel Facility <p>WEAKNESS</p> <ul style="list-style-type: none">• Lack of Infrastructure• Parking Problem• Lack of proper Canteen• Presence of an outside institution IGNOU• Lack of Ground <p>OPPORTUNITY</p> <ul style="list-style-type: none">• Companies come for campus recruitment• Good opportunity for displaying talent• Educational tour• NCC and NSS <p>THREAT</p> <ul style="list-style-type: none">• Security Problem• Due to IGNOU, outsiders come

8.Plans of institution for next year

<ul style="list-style-type: none">• IQAC plans to actively involve itself in organizing activities in the college• IQAC plans to initiate Automation of Library.• IQAC plans to look into the repairs and beautification of the college.• IQAC will recommend some new committees.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

